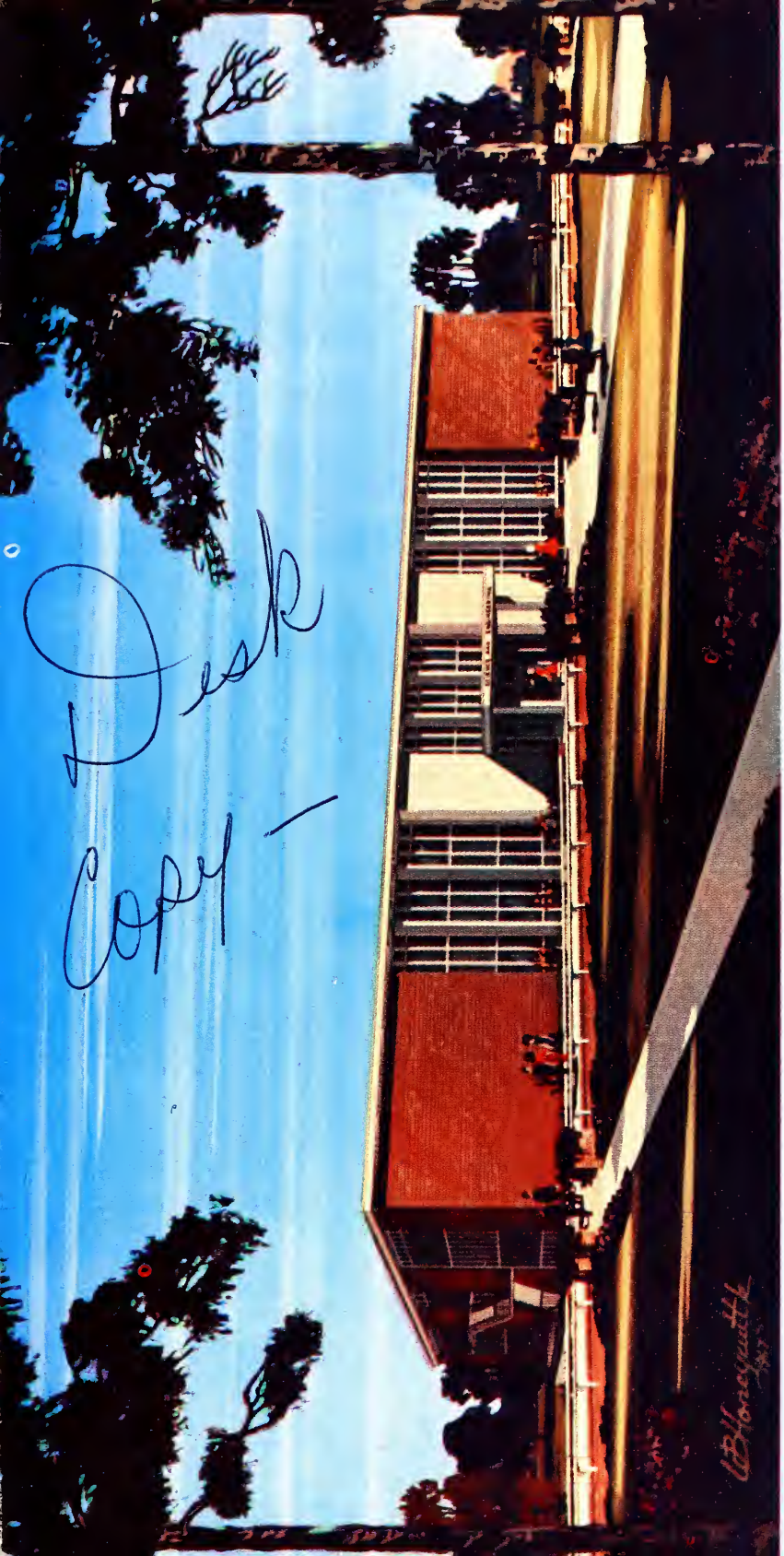

CHOWAN COLLEGE

1969-1970

Proposed Science-Engineering Building

To circulate
within the
library

ACCREDITED BY

Southern Association of Colleges and Schools

North Carolina State Department of Education

Association of North Carolina Colleges and Universities

●

A MEMBER OF

The American Association of Junior Colleges

Council of Protestant Colleges and Universities

American Council on Education

●

Established in 1848

CATALOG
1969 - 1970

CHOWAN COLLEGE

MURFREESBORO
North Carolina
27855

VOLUME CXXI SEPTEMBER, 1968

"The Heart of Christian Education is Education of the Heart"

THE WHITAKER LIBRARY

Table of Contents

College Calendar III

General Information 1

Student Life 7

Financial Information 17

Academic Program 43

The Curricula 55

Courses of Instruction 79

- Department of Business 79
- Department of English 81
- Department of Graphic Arts 82
- Department of Health and Physical Education 85
- Department of Languages 86
- Department of Mathematics 87
- Department of Music 89
- Department of Nursing 92
- Department of Religion 94
- Department of Science 94
- Department of Social Science 96

The Directory 99

- The Board of Trustees 99
- The Board of Advisors 101
- College Committees 103
- The Administration 104
- The Faculty 107

Student Roster 115

- Special Day Students 151
- Spring Supplement 152

1969

JANUARY

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College Calendar

SUMMER SESSION, 1969

FIRST TERM, JUNE 2—JULY 8

SECOND TERM, JULY 9—AUGUST 15

FALL TERM, 1969

August 21-23, Thursday - Saturday	Faculty Workshop
August 24, Sunday	Freshmen and Transfer Students Arrive, Meet in Auditorium, 7:30 P. M.
August 25-26, Monday - Tuesday	Orientation for Freshmen and Transfer Students, Register with Bursar
August 25, Monday	Sophomores Arrive, Register with Bursar
August 26, Tuesday	Sophomores Meet with Advisers, 8:30 a. m.
August 27, Wednesday	Registration for Fall Term Classes
August 28, Thursday	Fall Term Classes Begin
August 30-31, Saturday - Sunday	Closed Weekend
September 2, Tuesday	Fall Convocation
September 3, Wednesday	Last Day New Classes May Be Added
September 10, Wednesday	Last Day Classes May Be Dropped
October ....., Saturday (Date to be Announced)	Homecoming
October 9, Thursday	Founder's Day Program
October 17, Friday	Mid-Term Grading Period
October 20-24, Monday - Friday	Campus Evangelism Week

FALL TERM, 1969 (continued)

November 26, Wednesday	Thanksgiving Holidays (Begin at close of Classes)
December 1, Monday	Classes Resume
December 15-19, Monday - Friday	Fall Term Examinations
December 19, Friday	Christmas Holidays

SPRING TERM, 1970

January 12-13 Monday - Tuesday	Faculty Workshop
January 13, Tuesday	Students Arrive on Campus (Dorms open at 2:00 p. m.)
January 14, Wednesday	All Students Meet with Advisers, 8:00 a. m.
January 14, Wednesday	Registration for Spring Term Classes, 10:30 a. m.
January 15,Thursday	Spring Term Classes Begin
January 21, Wednesday	Last Day New Classes May Be Added
January 27, Tuesday	Spring Convocation
January 28, Wednesday	Last Day Classes May Be Dropped
March 13, Friday	Mid-Term Grading Period
March 16-20, Monday - Friday	Christian Focus Week
March 27, Friday	Spring Holidays (Begin at close of Classes)
April 6, Monday	Classes Resume
April 25, Saturday	Spring Festival
May 7, Thursday	Honors Day
May 8-15, Friday - Friday	Spring Term Examinations
May 17, Sunday	Baccalaureate Service
May 17, Sunday	Graduation Exercises

SUMMER SESSION, 1970

FIRST TERM, JUNE 1—JULY 7

SECOND TERM, JULY 8—AUGUST 14

General Information

Nature of the College

CHOWAN COLLEGE is a two-year, co-educational college, supported by the Baptist State Convention of North Carolina.

IT IS FOLLOWING in the time-honored tradition of smaller, church-related colleges where one finds such advantages as—a real sense of "belonging" to the college family, instruction based on Christian presuppositions, economy in tuition and boarding expenses, and definite interest in the individual on the part of the faculty.

CHOWAN IS THE second largest two-year college related to the Southern Baptist Convention and the second oldest (1848) of North Carolina's seven Baptist colleges.

THIS CO-EDUCATIONAL institution has celebrated an unprecedented period of progress in growth and service as an institution of Christian Higher Education. The total enrollment is over 1300 students. The plant evaluation is over $5,500,000. However, the trustees and administration are determined that quality rather than quantity shall ever be the primary consideration. They realize that the smaller, well-equipped and accredited junior college is able to offer a quality and type of education which the larger institution can never provide for youth who are standing at the doorway of their higher educational experience.

THIS CHRISTIAN Junior College exists for the student, propagates with unyielding tenacity its avowed purposes, and operates within a framework of responsibility to achieve academic excellence, while shouldering the responsibility of maintaining Christian commitment through its entire program.

Purposes of the College

1. To provide quality higher education—influenced by Christian presuppositions relative to the educational task—and to help the individual student to gain a philosophy of life which will lead to the development of responsible citizens and Christian leaders—both lay and professional.
2. To give thorough training in the standard disciplines to those students who wish to pursue the baccalaureate in other higher educational institutions, and to afford those whose formal education will not extend beyond an associate degree program an excellent

vocational instruction on the backdrop of a liberal arts education.

3. To meet the personal needs of the individual student and to make his stay at Chowan as meaningful as possible by providing him with effective academic and social counseling.

Heritage

CHOWAN COLLEGE first opened its doors on October 11, 1848, as a result of the interest and influence of the Baptists of Northeastern North Carolina and Southeastern Virginia. For 62 years the institution was known as the Chowan Baptist Female Institute; in 1910 its name was changed to Chowan College.

THE COLLEGE was first located on the old Hertford Academy lot and it used the Banks School building and equipment. Three years later the college moved to the McDowell Columns, a building which serves today as the campus administration headquarters.

CHOWAN COLLEGE remained open during the Civil War, although a number of other southern colleges closed. By the latter part of the 19th century Chowan was recognized throughout the South for its high standards in scholarship and culture.

THE 20th CENTURY brought continued progress to the college by way of additional buildings and equipment and the maintaining of consistently high standards. However, due to a shortage of students occasioned by World War II, the college closed its doors in 1943. Since its reopening in 1949, Chowan has had a phenomenal growth both in enrollment and physical facilities. It also received full accreditation from the Southern Association of Colleges and Schools in 1956.

Campus

THE MAIN CAMPUS and athletic fields are a part of a tract of 60 acres of land. The east campus contains 54 acres. Seven additional acres were added in 1963.

THE MAIN CAMPUS is monumented with ancient pines and majestic oaks. A circular drive (seven-tenths of a mile in length) provides easy access to the campus facilities and encircles a beautifully landscaped oval lawn, which is divided only by historic Pine Walk, the main approach to the graceful McDowell Columns.

NUMEROUS NEW buildings, of both contemporary and modern design, front on Pine Walk and provide comfortable space for living and study. Five of these buildings—two dormitories, classroom building, cafeteria, and library—are fully air-conditioned.

Buildings

McDOWELL COLUMNS (ADMINISTRATION) BUILDING, erected

in 1851, is a beautiful brick and concrete structure, with massive columns and broad veranda, so characteristic of the old South.

THE SOUTH BUILDING, a later addition which joins the rear of "The Columns," contains faculty offices, and an indoor swimming pool, as well as the college auditorium, which has a seating capacity of 800.

THE WHITAKER LIBRARY, a three-story contemporary structure of modern design, was constructed in 1968 to shelve 100,000 volumes and contain space for more than 400 students and faculty in several reading areas. Also housed in this structure are items of historical interest to Chowan College and the region of northeastern North Carolina and Tidewater Virginia surrounding Chowan's campus.

THE DANIEL FINE ARTS BUILDING, ultra-modern structure erected in 1968, contains space and equipment for music, drama and continuing expansion of Chowan's program of the fine arts, including practice rooms and choral rooms for various musical organizations active on campus and functioning as part of the Department of Music.

THE GREEN SCIENCE HALL, erected in 1956, is modern in all respects, having spacious laboratories, classrooms, lecture halls, and faculty offices.

THE ASKEW STUDENT UNION, located on the banks of a beautiful tree-studded ravine, is the headquarters for the work of the Baptist Student Union and contains a large activities room as well as the office of the college chaplain and a lounge area.

ROBERT MARKS HALL was erected in 1963-64 and dedicated in May of 1964. Marks Hall is a three-story building of contemporary and modern design housing 23 classrooms, 22 faculty offices and equipment for closed circuit television. An outstanding feature of this facility is a large 175 opera-type seat lecture hall. The building was provided primarily by gifts from the family of the late Robert F. Marks of Boykins, Virginia.

THE PENNY INFIRMARY, erected in 1964, was provided primarily by Mrs. W. S. Penny of Raleigh. The facility serves both men and women with two floors of space, including treatment rooms, wards and complete air-conditioning.

THE GYMNASIUM is used for indoor physical education activities and athletic events. The building also has classrooms for physical education purposes, dressing rooms for physical education classes, visiting teams and home team, and offices for members of the department of physical education.

McSWEENEY HALL houses the department of graphic arts. This unique department of the college was made possible by newspaper publishers of North Carolina and Tidewater Virginia. The first building (40'x70') was erected in 1953; a 40'x60' addition was completed in 1956. In 1962 members of the North Carolina Press Association

contributed funds for the erection of a modern and attractive addition that doubled the floor space. The building is named in honor of John McSweeney, first chairman of the department, and now Professor-Emeritus of Graphic Arts.

THOMAS CAFETERIA, erected in 1959, is fully air-conditioned. It provides the main dining area and private dining rooms for special meetings of students, faculty, or other groups. During the summer of 1964 an addition was made to the cafeteria which doubled the dining area and now provides a student store and related facilities. This structure is named in memory of Dr. R. P. Thomas, longtime member of Chowan's Board of Trustees.

THE PRESIDENT'S HOME is a two-story brick house at the entrance to the campus.

BELK HALL FOR WOMEN, erected in 1964, is a three-story brick building. It houses 200 students and is fully air-conditioned. The structure is completely modern in design and provides lounges on each floor as well as convenient built-in furniture. The hall is named in honor of Mrs. Irwin Belk, Charlotte, North Carolina.

JENKINS HALL FOR WOMEN, erected in 1958, is an ultramodern and functional unit which provides most attractive and desirable accommodations for young women at Chowan. This residence was named in memory of Charles H. Jenkins and in honor of his mother, Mrs. Olivia Benthall Jenkins.

COLLEGE STREET RESIDENCE FOR WOMEN, acquired in 1964, was renovated completely and now provides residence for 36 students and includes modern facilities, lounges, kitchenette and an apartment.

THE F. O. MIXON HALL FOR MEN, a two-story residence hall of modern design erected in 1954, accommodates 100 students. It has lounge space and an apartment for a dormitory resident.

EAST HALL FOR MEN was erected in 1960. The three-story brick building provides the most modern living accommodations for 118 students.

WEST HALL FOR MEN was erected in 1963. The three-story brick building houses 216 students. It is completely modern, with lounges on each floor, lavatories in each room, convenient built-in furniture and is fully air-conditioned.

GIBBS RESIDENCE FOR MEN is leased by the college and houses 64 students.

Development

PROJECTED EXPANSION OF FACILITIES by 1973, the year Chowan College observes its 125th anniversary, necessitated the launching of a campaign to raise funds to make these needed

facilities into realities. Chowan College's Board of Trustees and administration were immediately aided in projecting development needs by members of the college's Board of Advisors and other outstanding leaders, friends of the college, from several states. The goal for the first phase of the campaign, adopted by the Board of Trustees in session September 26, 1966, was $500,000.00, to be applied to the cost of the Bruce E. Whitaker Library and the Fine Arts Building. This first phase goal was exceeded by $38,387.00 by December 16, 1966, and other phases following have been as successful, as friends of Chowan College use tangible means to display their loyalty and support.

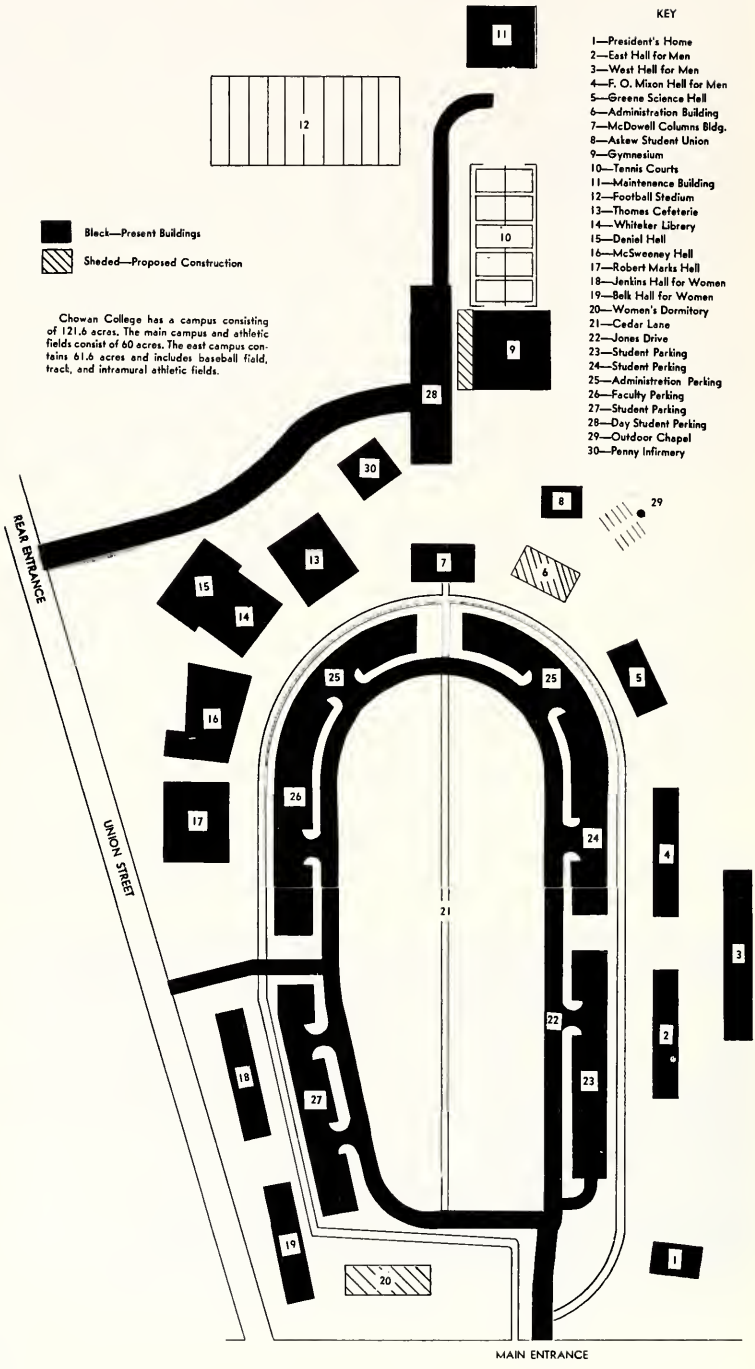
ANNUAL PLANNING CONFERENCES, utilizing outstanding leaders from North Carolina and Virginia, have helped give wise direction to Chowan College's development programs, sustaining the college's campaign to raise funds for necessary expansion of facilities. Planning Conference discussions and conclusions related to many matters other than buildings and expansions of the physical plant, yet these conclusions and recommendations all require "bricks and mortar" for successful attainment.

DEVELOPMENT PROGRAM
ATTAINMENT PROJECTION

COST	ITEM	GRANTS-LOANS	GIFTS
$ 750,000.00	Science Building	$ 200,000.00	$ 550,000.00
550,000.00	Living Endowment		550,000.00
4,500,000.00	General Endowment		4,500,000.00
950,000.00	Residence Hall	950,000.00	
100,000.00	Land Acquisition		100,000.00
950,000.00	Auditorium-Chapel	450,000.00	500,000.00
950,000.00	Residence Hall	950,000.00	
950,000.00	Gym-Fieldhouse	200,000.00	750,000.00
300,000.00	Administration Building		300,000.00
$10,000,000.00		$2,750,000.00	$7,250,000.00

GIVING INSTRUCTIONS FOR REGISTRATION

Diagram Chowan College Campus



Student Life

Guidance and Counseling

THE CHOWAN COLLEGE staff believes that a close relationship between student and teacher is an essential phase of education. This friendly association helps the student to make an easy transition from high school to college.

UPON ARRIVAL ON the Chowan campus, the new student goes through an orientation period which serves to make him thoroughly acquainted with his new home. Every effort is made to discover the student's strengths and weaknesses through the use of tests, the study of his total high school record, and the consideration of his vocational experience and interests.

THE NEW STUDENT soon learns that every member of the Chowan College faculty and administrative staff is interested in his success and adjustment to college life.

Academic Advisers

ON THE BASIS of the student's expressed interest, he is assigned to a member of the faculty who acts as his adviser, not only as he begins his academic career, but as he continues to pursue his selected course of study. The adviser aids the student in planning academic programs and advises him in relation to all problems arising from academic difficulties.

Admissions Adviser

THE DIRECTOR OF ADMISSIONS aids prospective students by advising them as to entrance requirements and by helping them make the preliminary arrangements for entering Chowan College.

Chaplain

THE COLLEGE HAS a full-time chaplain. He performs all the services of a minister and he is available for counseling with students concerning personal problems and religious questions. All religious activities on the campus are coordinated by the chaplain.

Dean of Student Affairs

THE DEAN OF STUDENT AFFAIRS is responsible for the coordination of the personal and social life of the student. He acts as counse-

lor and is in charge of the testing and housing of all students. He is Chairman of the Student Activities Committee.

Dean of Men

THE DEAN OF MEN is responsible for the personal and social guidance of men students as well as the conduct and well-being of the group. He is assisted by members of the faculty, who serve as the Student Affairs Committee; by students, who serve on the Men's Council; and by dormitory residents.

Dean of Women

THE DEAN OF WOMEN is responsible for the personal and social guidance of women students as well as the conduct and well-being of the group. She is responsible for the establishment of the Women's Judiciary; the establishment of and insistence upon social standards, based on good taste; and, finally, the encouragement of intellectual pursuits. The Dean of Women is assisted by members of the faculty, who serve on the Student Affairs Committee, and by dormitory residents.

Registrar

THE REGISTRAR IS responsible for maintaining student records and for providing information concerning student records, academic standing, and progress toward meeting academic requirements.

Business Manager

THE BUSINESS MANAGER is responsible for assisting the student in securing financial aid. This financial aid may be in the form of a loan, scholarship, or part-time work.

Religious Program

STUDENTS AND professors assemble twice each week for chapel-assembly. These periods are considered essential for the building of the morale of the school and for each individual's personal need.

CHOWAN COLLEGE has an active *Baptist Student Union,* which plans, directs, and stimulates Christian activities on the campus, including an annual campus Evangelism Week and an annual Christian Emphasis Week.

OTHER RELIGIOUS ORGANIZATIONS are the *Young Woman's Auxiliary* and the *Ministerial Alliance.* Students are encouraged to participate in the educational and worship programs of the local churches in Murfreesboro: Meherrin and Murfreesboro Baptist

Churches, Murfreesboro Methodist Church, and St. Barnabas' Episcopal Church. Other churches and a Roman Catholic church are located in Ahoskie, 15 miles distant.

Social Program

CHOWAN COLLEGE recognizes the essential role of social activities in the development of well-rounded personalities. It recognizes also that college-trained young people are often called upon to lead in the recreational life of their churches and communities. Therefore, a faculty-student activities committee, in conjunction with various student committees, plans and carries out each year a wide variety of social functions, which encourage and aid the social development of the students.

Campus Clubs

MONOGRAM CLUB. To be eligible for membership in the Monogram Club, the student must be a member of a varsity athletic team and participate in intercollegiate competition.

STUDENT CHAPTER of National Education Association. This organization is open to students who plan to teach. It aims to keep the prospective teacher informed of educational developments and to develop a strong professional attitude toward the teaching profession.

STUDENT NURSE ASSOCIATION of Chowan College. This organization is open to students of Nursing. Its purpose is to help students understand developments in Nursing as a profession and to help them understand the responsibilities of Registered Nurses in society and to prepare them to practice Nursing.

COMMUNITY THEATRE. This organization is open to both townspeople and students interested in dramatic arts. The group presents its productions in the college auditorium.

CIRCLE K INTERNATIONAL. This is a club offering both service and social opportunities to the student. It is affiliated with Kiwanis International and open to male students with 1.7 grade point average.

SPANISH CLUB. This organization is composed of students who have satisfactorily completed two years of high school Spanish or two semesters of college Spanish. The club meets once a month and all meetings are conducted and carried on in Spanish. The purpose of the club is to encourage the use of the oral language and to learn more about the culture and customs of the Spanish-speaking countries.

DEBATE CLUB. This is a club offering opportunities for public speaking and argumentation in competition with other schools at forensic tournaments and is open to both male and female students.

Honorary Fraternities

PHI THETA KAPPA is a national, honorary, scholarship fraternity

for the junior colleges of America and is open to students with a two-point average, who are recommended by a faculty committee and approved by the student members of the organization.

PHI BETA LAMBDA is an organization which is affiliated with both state and national organizations, open to all students who are enrolled in the Department of Business and maintain a "C" average. This organization provides a means for social contacts within the department. It sponsors programs, the purpose of which is to prepare students for useful citizenship and better qualities that will enable more effective participation in business, professional, and community life.

ALPHA PI EPSILON is a national honorary society for secretarial students who make a two-point-plus average in their studies.

DELTA PSI OMEGA is an honorary dramatic fraternity for the purpose of providing an honor society for those doing a high standard of work in dramatics, and providing a wider fellowship in the college theatres throughout the U. S. and Canada.

College Publications

THE CHOWANIAN: This is a monthly magazine published by the Department of Graphic Arts and edited by the faculty of that department and the Director of College Relations. It is a pictorial periodical intended for general information and college promotion. This publication is a consistent winner of national awards

THE GRAPHIC ARTS PRESS: This is a standard size newspaper edited and published by students and faculty in the Department of Graphic Arts. Associated Press wire service is used in news sections. Occasionally this publication carries information to newspaper publishers throughout the Southeastern United States with pictures and information on modern newspaper mechanical production methods.

THE CHOWANOKA: This is the college yearbook and is edited by a staff of students with the guidance of a committee of faculty advisers. The student staff is responsible for the layout and design of this publication.

THE SMOKE SIGNAL is a semi-monthly tabloid newspaper edited by students under the guidance of a faculty adviser. It carries news and pictures of student activities. The student staff is responsible for its news coverage.

THE STUDENT HANDBOOK: This publication contains the principal rules governing student conduct and other pertinent information about the college and campus life.

THE FACULTY HANDBOOK: This publication describes the pattern of operation of Chowan College relative to its purpose, organization,

and service. It defines lines of responsibility and clarifies duties of faculty members, individuals and groups.

(*All student publications must be approved by the administration before they can be printed and circulated.*)

*All of these publications, plus college brochures, booklets, and other printed materials used by the college are produced by students and faculty in the Department of Graphic Arts as printing projects.

Music

Membership in the *College Choir* is open to all students who are interested in choral music. On-campus appearances of the Choir include annual Christmas and Spring concerts.

Membership in the *Chowan Touring Choir* is selected by audition from the *College Choir*. The *Touring Choir* takes an extended off-campus tour in the Spring of the year as well as making several off-campus appearances throughout the year.

Membership in the *College-Community Chorus* is open to all students and persons from the surrounding communities. This organization presents two concerts, one in the Fall and one in the Spring, each accompanied by orchestra.

Membership in the *College Band* is open to all students who are interested in playing band music.
The Chowan College Concert Association brings outstanding vocal and instrumental musicians to the campus four times each year.

Organizations

ALL STUDENT ORGANIZATIONS must be appoved by the college before meetings can be held on the campus. New clubs or societies can be formed only after application is made to the faculty and approval is given of the design of the proposed organization, of the rules by which it proposes to be governed, and of the hours of meetings.

Athletics

CHOWAN COLLEGE offers a diversified athletic program for both male and female students.

THE MEN COMPETE in football, basketball, baseball, tennis, golf, and track against member schools of the Cavalier-Tarheel Junior College Athletic Conference and against junior varsity clubs of senior colleges.

THE INTRAMURAL program at Chowan is set up to meet the needs of those students who wish to participate in other than varsity sports. Female students compete in softball, ping pong, tennis, volleyball,

and basketball. Male students participate competitively in these same sports, as well as in tag football.

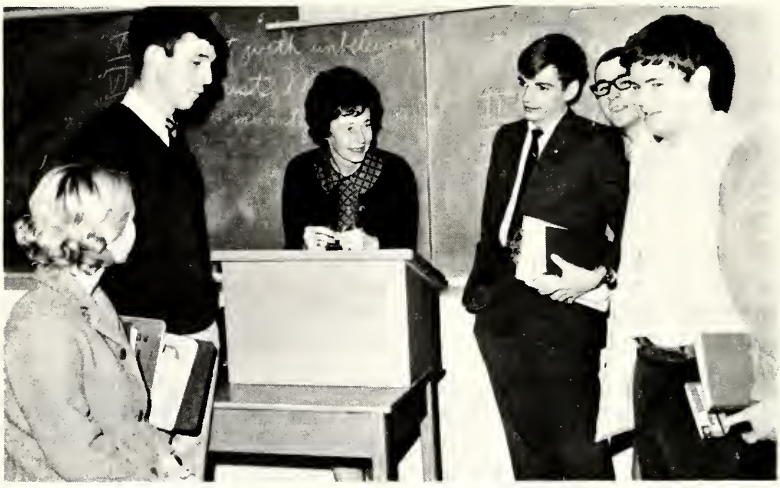
PHYSICAL EDUCATION is required of all students unless excused by a physician. The college has a spacious gymnasium, athletic fields, tennis courts, and an indoor swimming pool.

THE PERSONNEL IN the athletic department make every effort to prevent accidents and injuries to students participating in varsity, intramural, and physical education competition. Although the college assumes no liability for accidents or injuries sustained, each student is covered by accident insurance.

WOMENS RECREATION ASSOCIATION (WRA). The purpose of this organization shall be to provide a varied program of athletic and recreational activities for the women of this college. They include Varsity Competition in volleyball, basketball, and tennis; Intramural competition in volleyball, basketball, softball, tennis, badminton, and horseshoes; recreational clubs such as Choreography and Knitting and Varsity Pep Squads for Cheerleaders, Majorettes, and Drill Team (Bravettes).

Student Government

CHOWAN COLLEGE recognizes the educational value of student co-operation and leadership. The administration and faculty delegate to the student leadership groups the supervision and control of certain affairs. This is done to the degree that the students are able and willing to assume the responsibility involved. Students are encouraged to accept responsibility for the improvement of conduct in the dormi-



PROFESSOR CHATS WITH STUDENTS AFTER CLASS

tories, cafeteria, student union building, and in other areas of vital interest to them. This is implemented on a democratic basis by a Men's Council and a Women's Judiciary. Students elected to membership in these organizations jointly constitute the all-campus Student Senate, which is headed by the president and other student body officials. Faculty members selected by the administration serve as advisers for these groups.

Point System

ALTHOUGH CHOWAN College encourages participation in extracurricular activities, a point system is used to prevent some students from becoming overburdened with outside activities and neglecting their studies.

President of Student Body	20
Publication Editor	15
President of Class	10
President of Approved Club or Organization	10
Publication Business Manager	10
Participation in Major Sport	10
Debating, Dramatics	10
Secretary of Student Body	8
Publication Staff Member	8
Library or Office Assistant	8
Club Secretary, Treasurer, or Reporter	5
Cheerleader	5
Committee Chairman	5
Club Membership	2

No student will be allowed to have more than 36 points

Library

THE WHITAKER LIBRARY contains over 28,000 volumes. It is well equipped with encyclopedias, bound volumes of magazines, and other reference material. Also available are leading magazines of literary, scientific, musical, and artistic value, as well as outstanding newspapers.

Health Service

THE PENNY INFIRMARY houses both male and female students. It is under the supervision of the college nurse, who observes regular infirmary hours.

IN CASE OF serious or protracted illness, arrangements for medical care are made according to circumstances and the instructions of the parents.

DORMITORY STUDENTS too ill to go to classes or to attend to college duties are required to go to the infirmary. Day students who miss classes or college duties must bring a note from home.

ALL DOCTOR'S FEES and drugs are the responsibility of the student requiring those services unless they are covered by the college insurance.

THE COLLEGE carries hospital and accident insurance on all students while they are enrolled in the college. After the insurance is in force it applies at all times, on and off the campus. The individual student is responsible for seeing that his claim is filed for any accident in which he is involved.

General Regulations

THE CHRISTIAN citizen at work is the standard to which every student is expected to conform. All appropriate means are used to develop and confirm within the student a sense of personal honor and sacred regard for truth. Conduct becoming a lady or gentleman is expected at all times of Chowan students, whether on or off the campus. It is assumed that college students will understand what constitutes good citizenship and conduct. However, certain specific regulations concerning student conduct are listed below. Students are expected to be loyal to the spirit as well as to the letter of the college regulations and traditions. A Faculty Judiciary Committee, and, in some cases, the student judiciaries will handle student misconduct.

THE COLLEGE reserves the right at all times to exclude students whose conduct or academic standing it regards as undesirable without specifying any further reason for exclusion. In some cases, fees will not be refunded, in whole or in part, and neither the college nor any of its personnel or officials shall be under any liability whatsoever for such exclusion.

FURTHERMORE, THE college reserves the right to change its policies upon proper notice.

1. *THE USE OF* profanity is considered a violation of decent rules of conduct.
2. *THE DRINKING* and or possession of intoxicants is not permitted. Students convicted of the possession and or use of alcoholic beverages will be summarily dismissed from the college.
3. *GAMBLING, THEFT,* and vandalism are considered to be violations of decent rules of conduct, and are causes for which a student may be dismissed.
4. *THE POSSESSION* of firearms, firecrackers, or explosives of any kind is prohibited on the campus. Firecrackers and explosives are prohibited by the laws of the State of North Carolina.
5. *DANCING ON THE* campus of Chowan College is neither sanctioned nor permitted by the college.
6. *THOSE STUDENTS* who neglect their studies, waste time, ignore constituted authority, or fail to conform to the ideals and rules of Chowan may be asked to withdraw.

7. *STUDENTS ARE HELD* responsible for disturbances in their rooms, whether such disturbances are caused by them or by their visitors, as well as for any damage or defacement their rooms may sustain. A student responsible for damaging a room or any other college property will be required to pay for the repairing or the replacing of the damaged property. He must pay for the damage within two weeks after he has been notified of the cost. Failing to care for the matter satisfactorily will be cause for disciplinary action.

8. *IF A STUDENT* is formally accused or proven guilty of a minor misconduct, he will be immediately withdrawn from any office, position of honor, or recognition until the matter is disposed of by the proper committee. No such student will be permitted to represent the college in any public capacity.

9. *CHEATING IS* a violation of decent rules of conduct, and a student who is convicted of cheating will be dismissed.

10. *HAZING IS PROHIBITED* by the laws of the State of North Carolina and by Chowan College. State statutes are as follows:

1192. (14-35) *Definition and punishment.*—It shall be unlawful for any student in any college or school in this state to engage in what is known as hazing, or to aid or abet any other student in the commission of this offense. For the purposes of this section hazing is defined as follows: "to annoy any student by playing abusive or ridiculous tricks upon him, to frighten, scold, beat or harass him, or to subject him to personal indignity." Any violation of this section shall constitute a misdemeanor. (1913, c. 169, ss. 1, 2, 3, 4; C.S. 4217.)

1193. (14-36) *Expulsion from school; duty of faculty to expel.*—Upon conviction of any student of the offense of hazing, or of aiding or abetting in the commission of this offense, he shall, in addition to any punishment imposed by the court, be expelled from the college or school he is attending. The faculty or governing board of any college or school charged with the duty of expulsion of students for proper cause shall, upon such conviction, at once expel the offender, and a failure to do so shall be a misdemeanor. (1913, c. 169, ss. 5, 6; C.S. 4218.)

1194. (14-37) *Certain persons and schools excepted; copy of article to be posted.*—This article shall not apply to females, nor to schools or colleges not keeping boarders, nor to schools keeping less than 10 student boarders. A copy of this article shall be framed and hung on display in every college or school to which it applies. (1913, c. 169, s. 3; C.S. 4219.)

1195. (14-38) *Witnesses in hazing trials; no indictment to be founded on self-incriminating testimony.*—In all trials for the offense of hazing any student or other person subpoenaed as a witness in behalf of the state shall be required to testify if called upon to do so: Provided, however, that no student or other person so testifying shall

be amenable or subject to indictment on account of, or by reason of, such testimony. (1913. c. 169, s. 8; C.S. 4220.)

Automobile Regulations

1. *NO BOARDING* student (on or off-campus) will be allowed to have a car on campus or in Hertford and Northampton Counties for the first two semesters that he attends Chowan College. After he has attended Chowan College for two semesters, in order for him to be eligible to register a car he must have an accumulated "C" average on all work attempted at this institution. Further, no student will be able to register a car belonging to someone other than himself, his parents, or legal guardian. (*Exceptions*: Students 25 years old or older and students who have fulfilled a military obligation of at least two years may apply to the Dean of Students for special permission to have a car.)
2. *WHEN A STUDENT* earns the right to have a car on campus, a student car application must be secured and completed in the office of the Registrar. The parking and registration fee is $5.00 each semester. All cars, including those of commuting and boarding students, must be registered.
3. *TRAFFIC FINES.* A student is expected to observe the car regulations given him at the time he registers his car. If a student is given a traffic ticket, he is expected to pay the amount of the fine to the Business Manager of the College.
4. *AUTOMOBILE REGULATIONS* apply to all motor vehicles, i. e., motorcycles, motorbikes, motorscooters.

STUDENTS REGISTER WITH A PROFESSOR

Financial Information

THE AVERAGE cost to CHOWAN COLLEGE over and above what the student is required to pay is approximately $300 per student. This amount is contributed by the Baptist State Convention of North Carolina, the North Carolina Foundation of Church-Related Colleges, churches, individuals, corporations, foundations, and from endowments funds of the college.

Classification of Students

CHOWAN COLLEGE has two classifications of students: *Boarding* and *Commuting*. A *Commuting Student* is considered to be one (1) who is obviously a resident of Murfreesboro, (2) whose permanent residence is in such proximity to Murfreesboro that he drives to and from the college each day, or (3) who is married and has established a residence for his family in the Murfreesboro area. *Boarding Students* include all students who live in college dormitories and cottages, and also those who are unable to secure a room on the campus and must room in a home in the local community approved by the college.

BY ORDER OF the Board of Trustees, all students rooming in college dormitories and cottages, as well as those rooming in the community, are required to take their meals in the college dining room. Such students are classified as *Boarding Students*. Off-campus *Boarding Students* may reside only in homes approved by the college administration.

STUDENTS ASSIGNED to rooms on the campus are not permitted to move off the campus during any given semester, except by special permission from the administration.

FURTHER, WHEN the college has rooms available, *Boarding Students* are required to live on campus. While the college cooperates with students in honoring their dorm and roommate choices, the college does reserve the right to make room assignments for students. Moving without prior permission from an assigned room is prohibited. (see item 7 under Financial Regulations).

A $5.00 FINE is assessed for moving without permission. Special permission for changing rooms is given by the Dean of Student Affairs, and a fee of $5.00 is charged the student.

Financial Information for Year 1969-70

All students applying for admission should send $10.00 with the completed application to the Director of Admissions. This is an application processing fee and is non-refundable nor is it included in the charges listed below:

EXPENSES FOR BOARDING STUDENTS

	Per Semester	Per Year
Registration Fee	$ 5.00	$ 10.00
Tuition	250.00	500.00
*General Fees	157.50	315.00
Student Activities Fee	32.50	65.00
Student Health Fee	15.00	30.00
Board	200.00	400.00
Room	137.50	275.00
	$797.50	$1,595.00

EXPENSES FOR COMMUTING STUDENTS

	Per Semester	Per Year
Registration Fee	$ 5.00	$ 10.00
Tuition and Fees	345.00	690.00
Student Activities Fee	32.50	65.00
Student Health Fee	15.00	30.00
	$397.50	$795.00

ADVANCE PAYMENT

(1) All students (boarding and commuting) attending Chowan College for the first time, must make an advance payment of $50.00 by April 15. This payment will be applied to the student's tuition for the next ensuing semester. This deposit is refundable only in cases of serious illness or death in the student's immediate family. The student must apply for refund in such cases before the semester begins.

Any prospective student notified of admission after April 15 should forward his $50.00 deposit immediatey upon receipt of such notification.

(2) All returning students must pay $50.00 by April 15. This payment is subject to refund due to academic deficiencies or in case of serious illness or death in the student's immediate family. The student must apply for a refund before the semester begins.

BECAUSE OF FINANCIAL ASSISTANCE RECEIVED FROM NORTH CAROLINA BAPTISTS, STUDENTS WHO ARE BONA FIDE RESIDENTS OF NORTH CAROLINA MAY RECEIVE A NORTH CAROLINA SCHOLARSHIP OF $150.00 PER YEAR UPON SUBMITTING APPLICATION TO THE SCHOLARSHIP COMMITTEE.

GENERAL INFORMATION

*GENERAL FEES include all laboratory fees (except Graphic Arts and Music) in the Department of Science or Business, Physical Education Fees, and other charges related to the curricula of the college.

THE STUDENT ACTIVITIES FEE is charged each student to provide a variety of extra-curricular activities throughout the year. The Student Activities Committee, made up of students, faculty and staff, is charged with the responsibility of promoting and administering these various events The fee is distributed to and includes student publications, religious activities, drama, athletics and intramurals, music and special student events.

(1) None of the expenses listed includes books, which will cost approximately $75.00 per year, laundry, doctor's fees or medical emergencies, except those covered by the Student Health insurance.

(2) The college reserves the right to change the price of room and board upon proper notice to its students.

(3) To qualify for the North Carolina Scholarship, it is necessary that the applicant shall have been domiciled in the State of North Carolina

for at least one year immediately preceding the beginning of that semester, and the applicant or his parents must have been bona fide taxpayers to the State of North Carolina for the full calendar year immediately preceding registration. Residence in the state for the purpose of securing an education does not qualify an individual for classification as a North Carolina student.

(4) All money is handled through the College Business Office only by administrative staff bonded to receive and disburse all funds.

(5) Music and Graphic Arts fees are not included.

THE STUDENT HEALTH FEE includes accident-sickness insurance ($1,000 accident allowance and $15 per day room and board, $200 surgical schedule), and services rendered by the College Infirmary.

Special Fees (Per Semester)

GRAPHIC ARTS

Laboratory Fees $50.00

MUSIC

Music Majors ..... $75.00 per semester
(Includes lessons in major and minor instrument and use of practice room at no additional charge.)

Private Instruction for College Students ..... $40.00 per semester
(Includes lessons in voice or instruments and use of practice room at no additional charge.)

Special Students (non-college students)
$20.00 per month for 2 lessons per week
$15.00 per month for 1 lesson per week

NOTE: All fees are payable one semester in advance on or before the day of registration.

SPECIAL STUDENTS are allowed to carry a maximum of nine semester hours with the permission of the Dean of the College, and will be charged $20.00 per semester hour. Such students may not represent the college in any manner, except by special permission.

AUDITING—$15.00 PER SEMESTER HOUR

WITH THE PERMISSION of the Dean of the College a person may attend the course lectures in a selected subject and participate with the class, but will not receive any credit for the course.

NON-CREDIT COURSES

ENGLISH 1, *MATHEMATICS* 1, Mathematics 3, are non-credit courses and the fee is $45.00 per semester. Creative Writing is a non-credit course and the fee is $25.00 per semester.

Schedule of Payment

YOUR ACCOUNT is due and payable at the Bursar's Office *on or before the date of registration for classes.* It is recommended that

your payment be made several days in advance so that your receipt and other credentials may be returned to you before you register for classes. If you anticipate difficulty in making full semester payments, please contact the Business Manager or investigate one of the loan plans outlined on the following pages.

Late Registration Fee

THERE WILL BE a $5 registration fee for all students who register after the registration date listed on the calendar in this catalog.

Graduation Fee

ALL CANDIDATES for graduation will pay $10.00 to cover the expense of a cap and gown. diploma, diploma cover, and other expenses related to the commencement exercises. All candidates for graduation must pay this fee by the first day of April. Moreover, *any student who is a candidate for graduation and does not appear for commencement exercises will be charged an additional $10.00. This absentia fee must be paid to the business office before grades will be released, diploma issued, or transcript forwarded.*

Financial Assistance

To receive the full amount of a scholarship or special grant, the recipient must be a boarding student. Commuting students are eligible to receive only half the amount of the listed scholarship or special grant. Moreover, a student may be eligible for only one scholarship unless otherwise indicated. This policy is applicable to the academic year only; scholarships and grants-in-aid are not available for summer sessions.

SCHOLARSHIPS

CHOWAN COLLEGE offers a *Competitive Honor Scholarship Program* administered by the Scholarship Committee. These scholarships are not necessarily based on financial need. However, need will be considered as one factor. Primary emphasis is upon the demonstration of academic ability, motivation, and seriousness of purpose. *Information concerning all scholarships may be obtained from the office of the Director of Admissions.*

These Competitive Honor Scholarships are:

1. *FIVE SCHOLARSHIPS,* valued at $1,000.00 each; awarded and made available to the recipients on the basis of $250.00 per semester. At the end of the freshman year the holder must have a quality point ratio of 2.0 if the scholarship is renewed.
2. *EIGHT SCHOLARSHIPS,* valued at $500.00 each; awarded and made available to the recipients on the basis of $125.00 each semester. At the end of the freshman year the holder must have a quality point ratio of 2.0 if tne scholarship is renewed.

3. *TEN SCHOLARSHIPS* of $300.00 each; awarded on the basis of $75.00 a semester. The holder must have a 2.0 scholastic average at the end of the freshman year for the scholarship to be continued.

NOTE: A student holding an honor scholarship who wins the $500.00 offered by Chowan College for the highest scholastic average as a freshman shall continue to receive the full amount of his honor scholarship, except that combined scholarships shall not exceed student fees.

All contestants for honor scholarships are required to complete entrance examinations, which will be reviewed by the Scholarship Committee.

OTHER SCHOLARSHIPS offered by Chowan College and interested friends of the College are listed below:

Several $100.00 Scholarships. Donor: Chowan College. Conditions: In the main, recipients are valedictorians and salutatorians of high school graduating classes; but, in all cases, recipients are students with outstanding scholastic ability. These scholarships are applicable to the first year's expenses only.

International Students who are academically qualified for college work and who are receiving no financial assistance from civic organizations will be granted scholarships in the amount of $100.00 a semester for four (4) semesters. This amount will be applied to tuition cost and no more than four students may be considered. Two scholarships may be awarded each year.

Adalia Futrell Scholarship of $150. Donor: Her son, William Futrell, Rich Square, North Carolina. This scholarship is awarded for one academic year.

Joseph Lee Parker Memorial Scholarship, (an endowed scholarship). Donors: Mr. and Mrs. Lee Parker, Raleigh, N. C. Conditions: Recipient is that male student selected as most improved in physical fitness at Chowan College. Scholarship grant is for the second year of study at Chowan College.

Two Scholarships of $500 each. Donor: Chowan College. Conditions: Recipient must be from the Baptist Children's Homes of North Carolina. To qualify for this scholarship, the student must have maintained at least a "90" average throughout high school and be recommended by the Baptist Children's Homes. The recipient may be eligible to receive this award for the second year of study at Chowan College.

Two Don G. Mathews, Sr. Competitive Scholarships of $500 each. Donor: The late Don G. Mathews, Sr., Hamilton, N. C. Conditions: Character and financial need. Recipients are selected by Chowan College on the basis of competitive examinations. The recipient may be eligible to receive this award for the second year of study at Chowan College.

William Carr Roberts Memorial Scholarship of $1,000.00. Donor: His wife, Mrs. Lessie Hill Roberts. A scholarship of $1,000.00 is awarded by the Scholarship Committee, based primarily on need and motivation. Preference is given to graduates of the Baptist Children's Homes of North Carolina, Inc.

A Scholarship of $500. Donor: Chowan College. Conditions: Highest scholastic average by a Chowan College Freshman who is a returning student.

F. O. Mixon Memorial Scholarship of $100. (An endowed scholarship.) Donor: Friends of the late Dr. Mixon, a former president of Chowan College. A one-year award.

David L. Boone Memorial Scholarship of $100. (An endowed scholarship.) Donor: His mother, Mrs. Francis B. Boone, Beaufort, N. C. A one year award.

Mrs. Jennie H. Smith Scholarship. (Income from an endowment fund established by the late Mrs. Smith of Pitt County.) Conditions: Recipient must be from the Baptist Children's Homes. Application should be submitted to the Treasurer, Baptist Children's Homes, Thomasville N. C. Recipient may apply for a second year award.

Two Scholarships of $100 each. Donor: Baptist Woman's Missionary Union of Bertie County. Conditions: Recipient must be from Bertie County, and is selected by the donor. Recipient may apply for a second year award. Apply directly to the W. M. U. of Bertie County, Windsor, N. C.

A Scholarship of $100. Donor: Baptist Woman's Missionary Union of Northampton County. Conditions: Recipient must be from North- a second year award. Apply directly to the W. M. U. of Northampton ampton County, and selected by the donor. Recipient may apply for County, Jackson, N. C.

Mary Pearce Music Scholarship of $50. (An endowed scholarship.) Donor: Mrs. W. S. Penny, Raleigh, N. C. Conditions: Recipient is that student selected as the outstanding Freshman musician at Chowan College.

NOTE: Unless otherwise indicated, recipients of scholarships and grants are selected by the Chowan College Administration and scholarship committee on the basis of scholastic ability, character, and financial need.

Grants-in-Aid

ATHLETIC GRANTS-IN-AID are made by Chowan College. Details and information may be obtained from the Athletic Director of the College.

AN ATHLETIC Grant of $125.00, Donor: The Exchange Club of Murfreesboro.

$100 CASH AWARD by the N. C. Press Association Mechanical Conference. Conditions: Graphic Arts Freshman for Outstanding Ability.

EDUCATIONAL OPPORTUNITY GRANTS (Range from $200 to $800 per year.) The primary consideration for this award is FINANCIAL NEED. The College must match these grants in the form of scholarships, self-help work opportunities or other grant-in-aid. A personal interview with the Business Manager is *required* prior to submitting a formal letter of application for this grant.

MINISTERIAL STUDENTS related to the Southern Baptist Convention and who are certified by their local churches, receive full tuition for four (4) semesters, or the equivalent, if they maintain requirements for continued residence and carry a normal college load. Recipients are required to sign notes which must be co-signed by their parents, guardians, or another responsible person. If, at the end of five years, recipients have met the conditions set forth in the notes, the principal condition being that recipients enter the field of service for which they are being trained, the notes are cancelled. Otherwise, the notes must be paid.

CHILDREN AND wives of ordained ministers related to the Southern Baptist Convention receive one-half of tuition costs for a maximum of four semesters, or the equivalent, if they maintain requirements for continued residence and carry a normal college academic load. *Formal request by letter should be directed to the scholarship committee of the college.*

STUDENTS FROM the Baptist Children's Homes of North Carolina receive grant-in-aid of one-half their tuition each year if requirements for continued residence are maintained and they carry a normal college academic load.

AN UNMARRIED son or daughter, the wife or husband of a member of the Chowan College faculty or administrative staff pays $50.00 per year tuition and fees. Medical insurance coverage and extra fees such as music and Graphic Arts are not included. The same policy will apply to the secretarial staff and employees classified as supervisory personnel who have completed three years of continuous service with the College. All employees who meet admissions requirements may audit or take for credit any course offering that does not conflict with their work schedules.

Student Employment

APPROXIMATELY 75 job opportunities on the campus are available to students. The work grants are issued on the basis of financial need, and on the basis of the student's willingness and ability to perform the work assigned. Application blanks should be obtained from the Business Manager as soon as your application for admission has been approved. The College participates in the Work Study Program of the Economic Opportunity Act.

Loan Funds

—**Educational Loans for medical and related studies** are available from The N. C. Medical Care Commission, Raleigh, N. C. Conditions: Must be a resident of N. C. Loans are available in the following specialties: Dental Hygiene, Dentistry, Medicine, **nursing** and other related studies. **Nurses** pursuing the Associate Degree **may borrow $1,000** for the **second year. Applications and information may be obtained** from The Medical Care Commission.

—**National Defense Education Loan Fund.** Qualified students may borrow up to $1,000.00, but only in exceptional cases is a loan approved for this amount. Loans made from this fund do not have to be repaid until the student terminates his education. A personal interview with the Business Manager **is required.** Applications for the loan should be completed and forwarded to the college well in advance of the opening of the school term.

—THESE NOTES begin to earn interest (3%) nine months from the date borrower terminates his college education.

—**The Mamie A. Crawley Memorial Trust Fund** is available on a loan basis to any interested student. The fund is administered by the Peoples Bank and Trust Company of Rocky Mount, North Carolina, and bears interest at 4%, beginning six months after graduation or termination of

study. This fund has been made available by the Harris Chapel Baptist Church of Hollister, North Carolina.

Deferred Payment of Education Costs

—For parents desiring to pay education expenses in monthly installments, a low deferred payment program is available through Education Funds Inc., a nationwide organization specializing in education financing.
All EFI plans include insurance on the life of the parent, plus trust administration in event of the parent's death or disability.
Parents desiring to use this financing plan should write to the Business Manager, Chowan College or Education Funds Inc., 10 Dorrance Street, Providence, Rhode Island 02901.

NORTH CAROLINA BANKERS STUDENT LOAN PLAN

—Established by the North Carolina Bankers Association, in 1962, at the request of Governor Terry Sanford and administered by the College Foundation, Inc., in Raleigh. North Carolina students may borrow up to $1,000.00 per academic year. Direct inquiries to P. O. Box 1487 Raleigh, N. C. Applications may be obtained from the Business Manager, Chowan College.

JAMES E. and MARY Z. BRYAN FOUNDATION STUDENT LOAN PLAN

—Established by Mary Z. Bryan, in 1953, as a memorial to her husband and administered by the College Foundation, Inc., in Raleigh. North Carolina students may borrow up to $1,000.00 per academic year. Direct inquiries to P. O. Box 1487, Raleigh, N. C. Applications may be obtained from the Business Manager, Chowan College.

APPLICATIONS FOR FINANCIAL AID (scholarships, loans, grants, employment) SHOULD BE REQUESTED **AFTER BEING NOTIFIED OF ACCEPTANCE** FOR ADMISSION TO THE COLLEGE.

General Financial Regulations

1. *NO CREDIT* for academic work is given for a diploma or for transfer purposes until all financial obligations to the college have been paid or adequately secured.

2. *THE $10.00 APPLICATION* fee, which must accompany the student's application for admission, is not refundable under any conditions.

3. *IN ADDITION TO* the $10 application fee, (1) ALL students ATTENDING CHOWAN COLLEGE FOR THE FIRST TIME must make an advance payment of $50 by April 15. If accepted after April 15, payment must be made immediately upon acceptance. This payment will be applied to the student's account at the College. It is refundable only in case of serious illness or death in the student's immediate family. (2) ALL returning students must pay a $50 advance payment by April 15. It is subject to refund due to academic deficiencies or as above. APPLICATION FOR REFUND MUST BE MADE BY THE STUDENT IN ALL CASES.

4. *STUDENTS WHO* formally withdraw from the college within two weeks after the beginning of a semester are entitled to a refund of 80% of the fees paid; those who withdraw later than

two weeks after a semester begins, but not later than three weeks, are entitled to a refund of 60% of the fees paid; those who withdraw later than three weeks after a semester begins but not later than four weeks, are due a refund of 40% of the fees paid; *and those who withdraw as late as five weeks after the beginning of a semester are entitled to no refund.* Any student who is asked to withdraw from the college at any time for some infraction of the rules is not entitled to any refund or any part of the fees paid for that semester.

5. *ANY STUDENT* who is placed on probation for any reason whatsoever will lose his scholarship or special grant during the period of this probation.

6. *A STUDENT WHO* loses, destroys, defaces, or in any way damages college property, or aids and abets others in so doing, shall, within twenty-four hours, report this fact to the Business Manager. *If damages or losses are not individually accounted for, all students will be charged pro rata for such damages or losses.*

7. *A STUDENT WHO* moves from the room assigned *with permission* from the Dean of Student Affairs will be charged $5.00.

SUPPORTERS AT CHOWAN ATHLETIC EVENT

Moving *without permision* will incur a $5.00 fine and may result in the student's having to return to the room originally assigned.

8. *A DEPOSIT* of $5.00 is charged for the key to each room. The deposit is refunded when the original key is returned.

9. *A STUDENT ELIGIBLE* to keep an automobile on the campus, or in Murfreesboro or vicinity, is charged *a $5.00 fee per semester* for the registration and parking of his automobile. Failure to register a car will result in a fine being levied upon the negligent student, not to exceed $10.00, and may also result in the forfeiture of the privilege of keeping his car with him at college. Moreover, to be eligible a student must complete 2 semesters at Chowan College and have an accumulated "C" average on all work attempted at this institution. Further, no student will be allowed to register a car belonging to someone other than himself, his parents, or his legal guardian.

General Endowment of The College

THE GENERAL Endowment of Chowan College is gradually increasing, and is carefully safeguarded as to its investment. The Planters National Bank and Trust Company of Rocky Mount and Ahoskie is the agent of the Chowan College General Endowment Fund.

THE COLLEGE Board of Trustees has begun a concentrated effort to increase the General Endowment to five million dollars. Gilbert W. Francis, attorney of Boykins, Virginia is Chairman of the Endowment Committee, which is giving special time and effort to this effort. The book value of the Endowment Fund passed the $200,000 mark in 1967, not only reaching a new high but making the most significant growth in the history of the college.

PRINCIPAL DONORS and the years in which the contributions were made are listed for information and as an evidence of appreciation:

Grady D. Askew Foundation (1967)—a trust fund administered by Wachovia Bank and Trust Company; Mrs. Olivia Benthall Jenkins (1967); Mrs. Willie P. Coleman (1967); Bennie P. Daniel Estate (1966); Charles H. Jenkins Estate (1963); Miss Grace L. Sykes Estate (1962); D. N. Evans Estate (1962); Lizzie C. Pritchard Estate (1961); H. A. Eure Estate (1961); W. S. Pritchard Estate (1958); and a gift in 1927 by B. N. Duke. Also, the Virginia National Bank, formerly the Meherrin Valley Bank of Boykins, Virginia, has made several substantial gifts to the Endowment Fund.

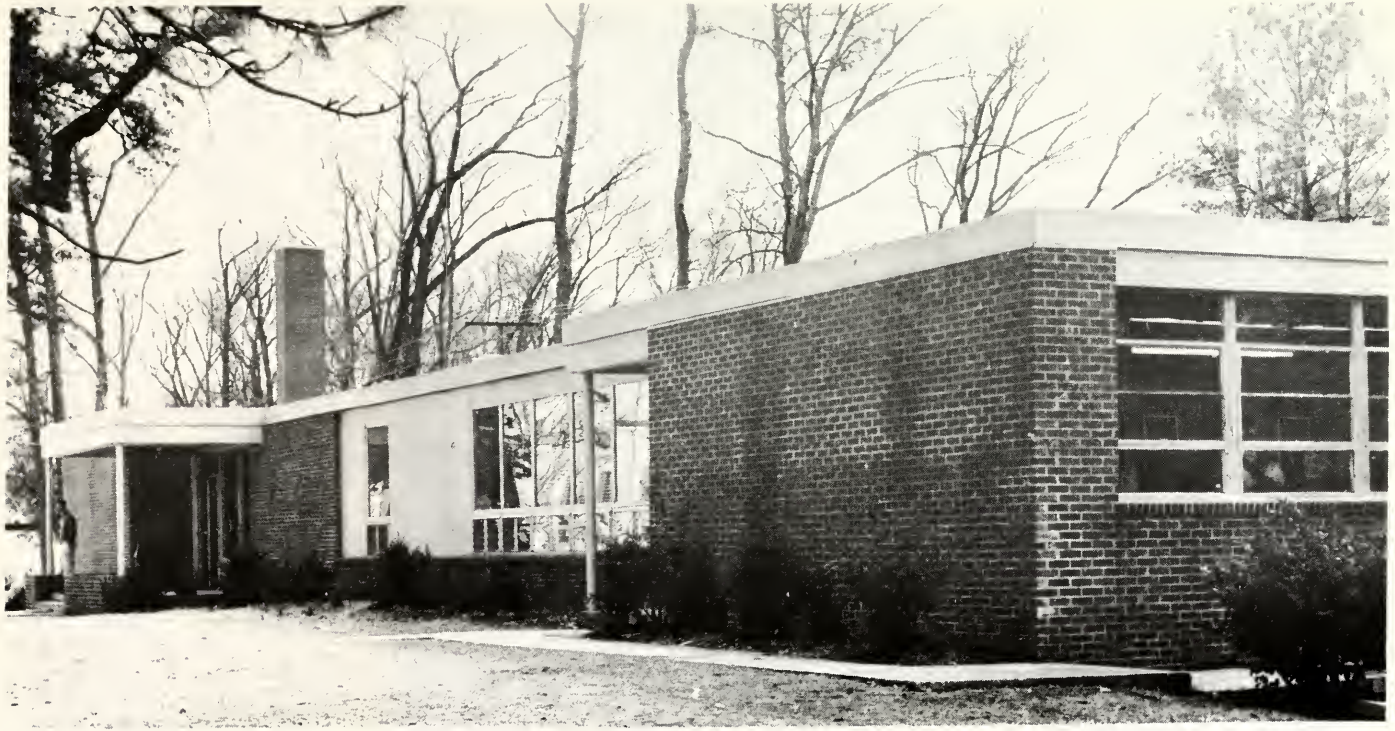
CHOWAN COLLEGE has been and can be benefitted greatly by bequests of friends and alumni, including gifts to the College for the Book of Memory, whereby friends and relatives memorialize deceased loved ones through contributions to the General Endowment Fund. Many others should make Chowan College a beneficiary of

their estates through legacies, insurance policies, and trusts. College officials when requested to do so by interested persons or their attorneys, will provide, at no obligation whatsoever, professional and legal advice regarding wills in behalf of the college. Both he and President Bruce E. Whitaker stand ready to counsel with such parties at their convenience. The legal name to be used for this purpose is *Chowan College.*

SUGGESTED WORDING FOR THOSE WHO WISH TO REMEMBER CHOWAN COLLEGE IN THEIR WILLS:

"I give, devise, and bequeath to Chowan College, Murfreesboro, Hertford County, North Carolina, (Here insert the amount of money and/or describe the personal property or real estate) for the general purposes of Chowan College."

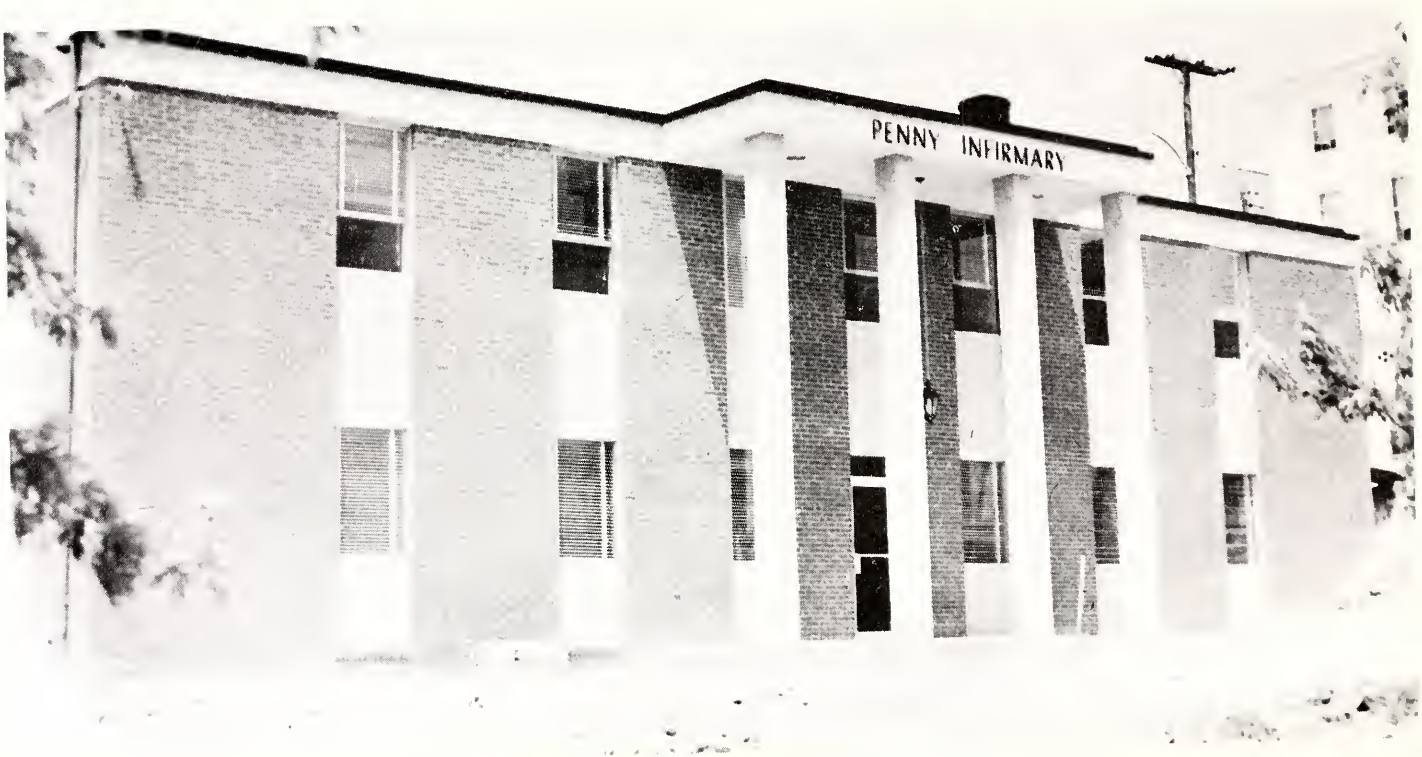
PROFESSOR ILLUSTRATES LECTURE POINTS



GREENE SCIENCE BUILDING

DANIEL HALL FINE ARTS BUILDING

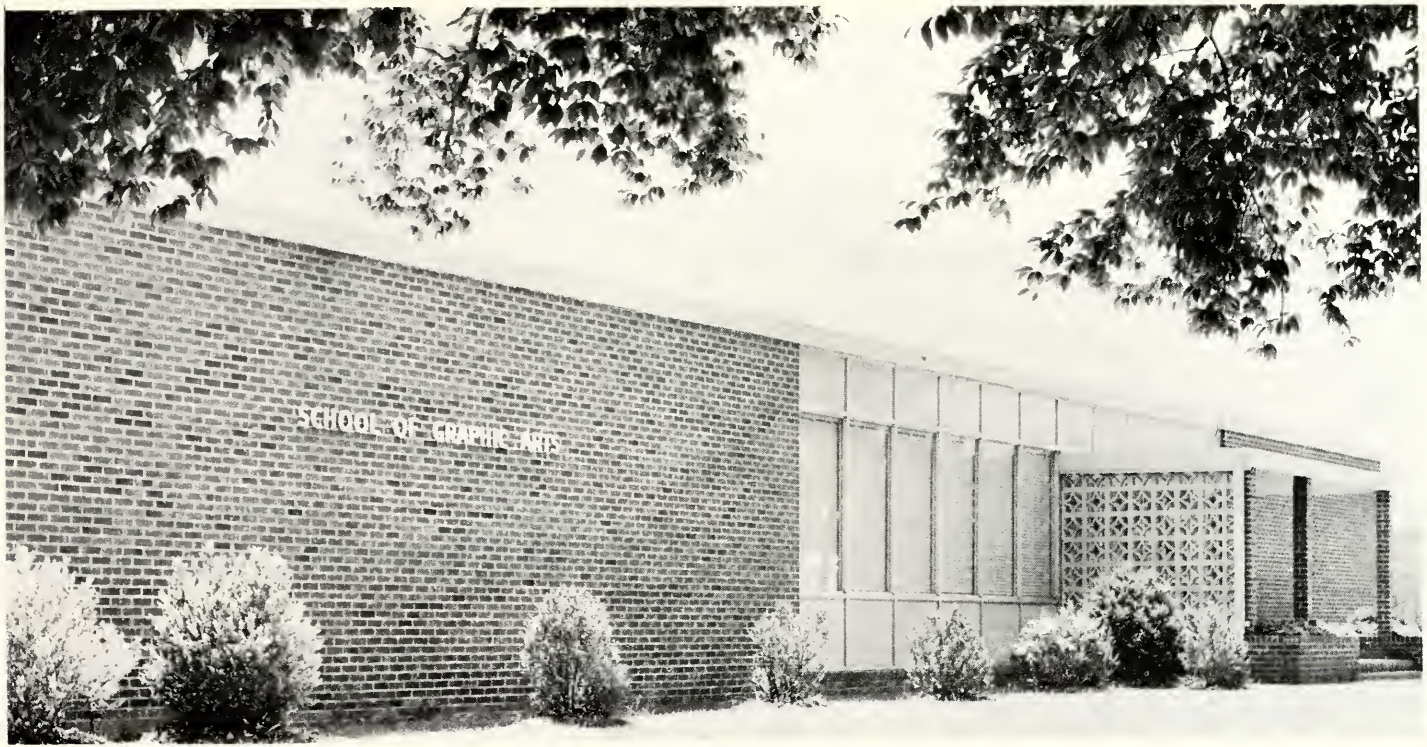
ASKEW BAPTIST STUDENT UNION



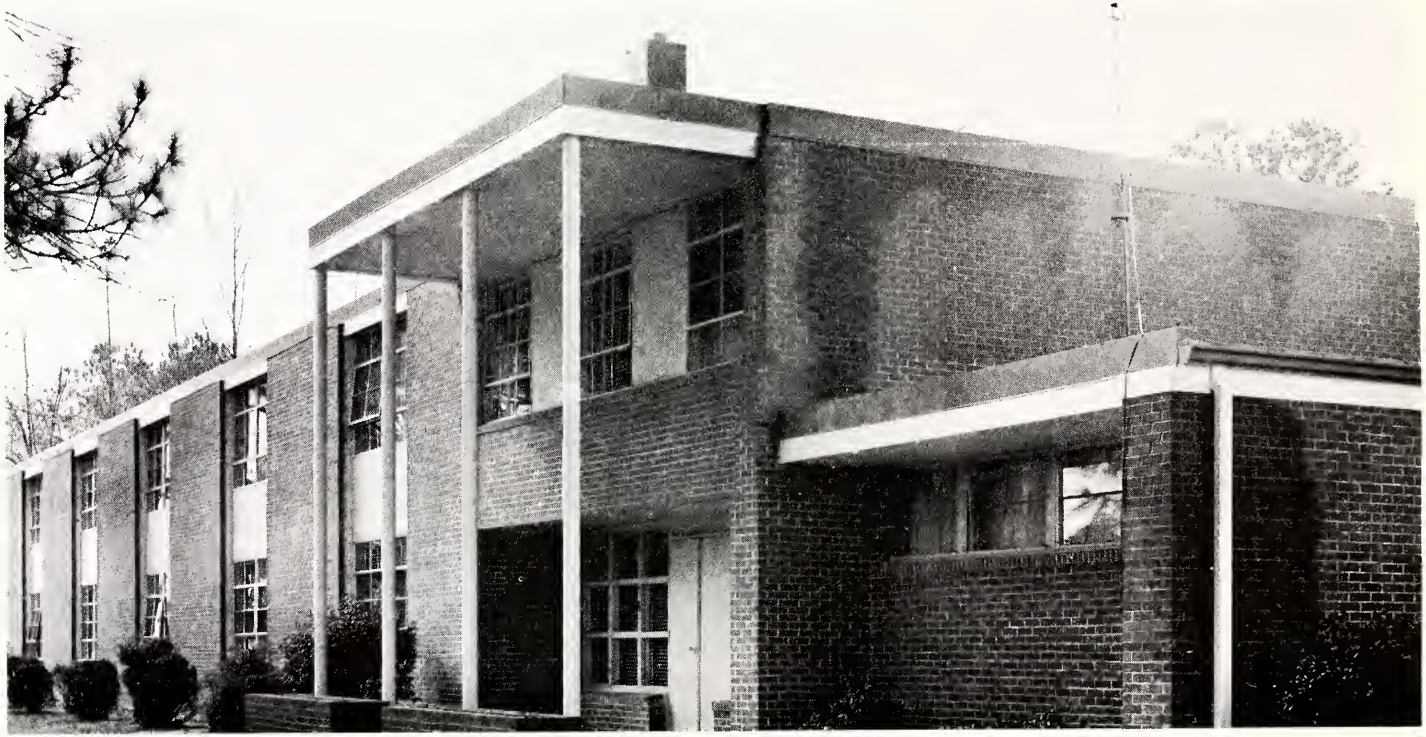
PENNY INFIRMARY

MODERN, WELL-EQUIPPED GYMNASIUM

THOMAS CAFETERIA



McSWEENEY HALL GRAPHIC ARTS BUILDING



F.O. MIXON RESIDENCE HALL FOR MEN

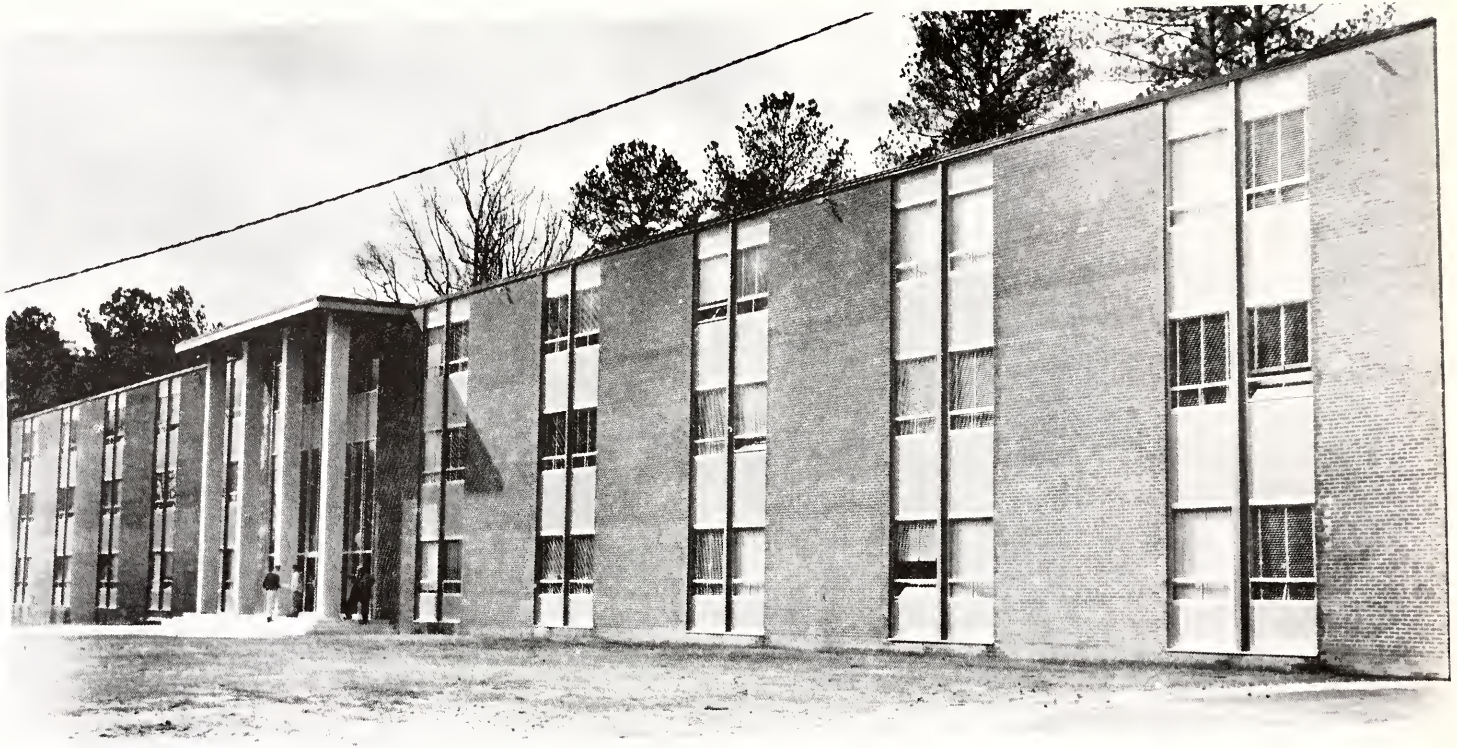
JENKINS RESIDENCE HALL FOR WOMEN

BELK RESIDENCE HALL FOR WOMEN

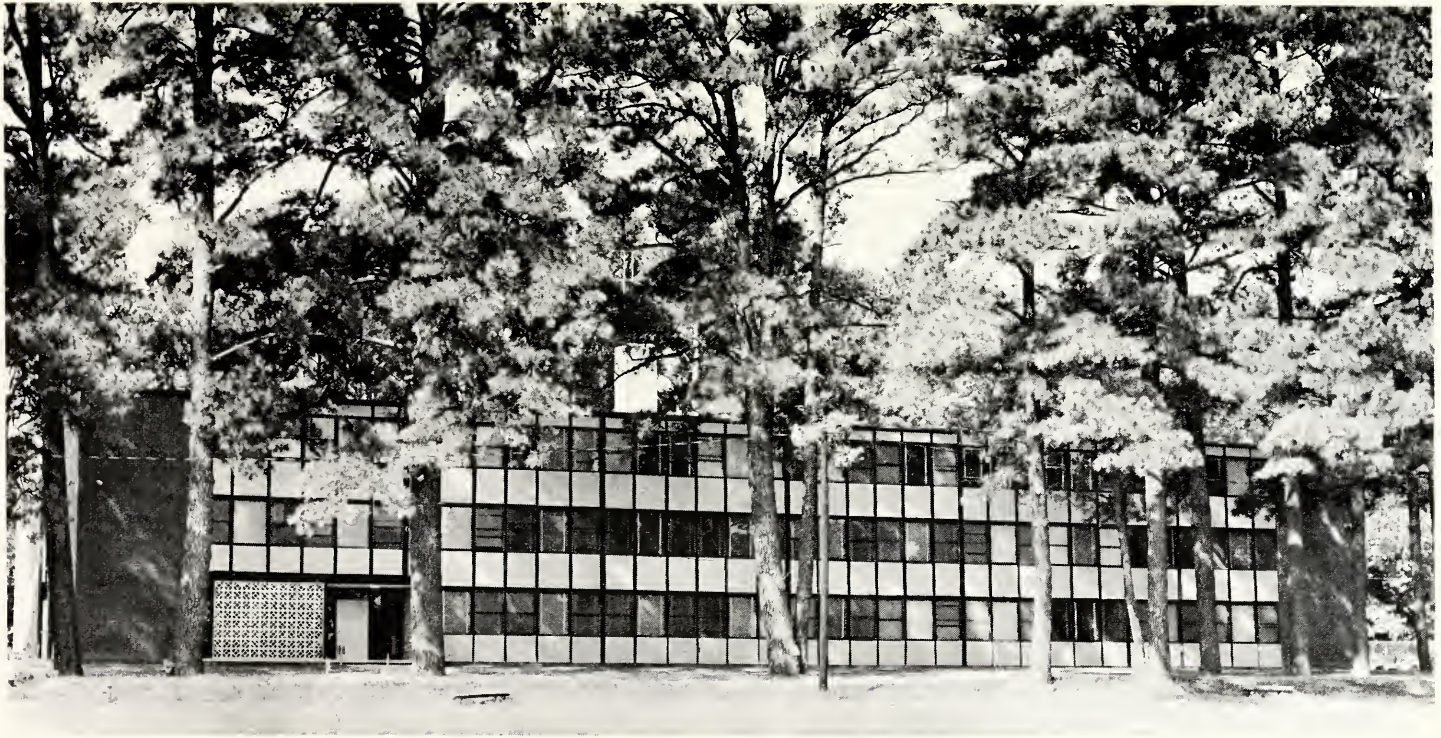
COLLEGE RESIDENCE HALL FOR WOMEN

ROBERT MARKS HALL CLASSROOM BUILDING

McDOWELL COLUMNS BUILDING



WEST RESIDENCE FOR MEN



EAST RESIDENCE HALL FOR MEN

Academic Program

Degrees Offered

CHOWAN COLLEGE offers various Associate degrees, as well as certificates and diplomas in business and graphic arts (printing).

Programs of Study

TWO PROGRAMS of study are offered at Chowan: one, the first two years of college, leading to the B.S., B.A., and the various professional degrees in four-year colleges and universities; two, vocational programs for students who wish to enter specialized employment after graduation from Chowan. All students must follow a curriculum as outlined in the college catalog.

DEPARTMENT HONORS PROGRAMS: A number of departments in the college offer specialized honors programs for highly qualified students. Participation in these courses is by invitation only. Information on these is given under the departmental headings listed in the Courses of Instruction. Interested students should contact the chairman of the department in which they wish to study.

Requirements for Admission

1. *CHOWAN COLLEGE* desires to enroll only those persons who are trustworthy and studious and who possess those qualities that make for a congenial adjustment to college life. Evidence of good moral character, seriousness of purpose, and desirable personal traits will be considered of first importance.

2. *EVERY APPLICANT* for admission to the freshman class is required to take the Scholastic Aptitude Test of the College Entrance Examination Board. The test is given in December, January, March, May, and July. It is recommended that the Scholastic Aptitude Test be taken early in the senior year.

   STUDENTS WISHING to make application to take the tests should procure application forms from their secondary schools or write directly to the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or Box 1052, Berkeley, California 94701, for the *Bulletin of Information*, which includes an application form and is available without charge. The bulletin lists test centers and gives complete information concerning the tests.

RESEARCH WORK IN LIBRARY

BECAUSE OF deadlines for filing application to take the College Board tests, the student must make his arrangements well in advance of the testing date so that his application may be received in Princeton or Berkeley by the closing date.

AN APPLICANT taking the tests later than February will necessarily delay action on his application for admission. Low scores on the College Board will not automatically be the basis for rejection of an applicant, but careful consideration will be given to the candidate's scholastic record in high school, evidences of character, purposes in life and motivation, and general fitness for college life at Chowan.

3. *THE BASIC* academic requirement for admission is graduation from an approved high school with a minimum of eighteen (18) units. It is desirable, but not mandatory, that a liberal arts student submit:

English	4 units
Algebra	2 units
Foreign Language	2 units
Plane Geometry	1 unit
Laboratory Science (other than general)	1 unit
Other Courses	8 units

A student who does not offer any one of the foregoing units and who plans to transfer to a college requiring them, or to follow a program of study in which they are required, will be expected to take them at **Chowan.**

Transfer Students

A TRANSFER student is any student who has been enrolled in one or more courses in some other college, either for summer school or regular term.

STUDENTS WHO transfer from other colleges must have their academic transcripts sent to the Director of Admissions before being admitted. Chowan College will accept "D's" in transfer from other colleges if the student has a "C" average on all work attempted.

A TRANSFER student will not be allowed to register at Chowan College for a regular term if he is academically ineligible to return to the institution from which he is transferring. A transfer student who earns a minimum of six semester hours and six quality points during a summer session or nine semester hours and nine quality points during both summer sessions may be allowed to register for the following semester.

Special Students

SPECIAL STUDENTS who wish to receive credit for courses taken should follow the same admission procedure as regular students.

Veterans

CHOWAN COLLEGE is fully approved by the Veterans Administration for the instruction of veterans. Veterans desiring to enroll should file with the Veterans Administration prior to making application to Chowan College. The Veterans Administration will forward all such applications to the college. In the event the candidate's program is not approved prior to registration, two months may be required to get approval.

International Students

CHOWAN COLLEGE has been approved by the United States Immigration Service and the Office of Education for the admission of students from other countries.

Admission Procedure

TO GAIN ADMISSION to the college, the prospective student who has not previously attended college should:

1. *OBTAIN ALL* necessary forms by writing to: Director of Admissions, Chowan College, Murfreesboro, N. C. 27855.
2. *FILL OUT COMPLETELY* the application for admission and mail it, along with a $10.00 processing fee, which is not refundable, to the Director of Admissions.
3. *NORTH CAROLINA* students complete the North Carolina Scholarship Application and mail along with the application for admission.
4. *HAVE THE PROPER* persons complete the remaining forms and return them to the Director of Admissions.
5. *WHEN NOTIFIED* of acceptance, make a $50.00 (non-refundable) deposit by April 15. This is to be applied to the student's account with the college.
6. *A STUDENT WHO* desires to transfer to Chowan from another college should follow the same procedures, except that he must also request the *registrar of the college previously attended to mail to the Director of Admissions a transcript of academic work done by the prospective student.*
7. *ADMISSION DECISIONS* will be rendered within ten days after the receipt of all application papers (application, high school transcript, medical report, and references).

NOTE: Students who are not graduates of approved high schools (including veterans who qualify under the G. E. D. test) may be admitted to the college by special permission.

Requirements for Graduation

TO RECEIVE AN associate degree, a student must satisfy the following requirements:

1. *THE STUDENT MUST* have completed satisfactorily two years of college work, and must have obtained 60 semester hours of credit in college work, *exclusive of physical education.* He must have completed at least 2 semester hours of credit in physical education.

2. *A MINIMUM QUALITY* point ratio of 1.0 is required for graduation. This means an average of "C" (1.0 quality point ratio on all work attempted).

3. *THE STUDENT* must have pursued and completed a prescribed or approved curriculum as outlined in this catalog.

4. *PLANE GEOMETRY* (Mathematics 3—no credit) is required of all students whose transcripts indicate a deficiency and who are candidates for the associate degree. Exceptions will be made for the Thirty-Three Months Nursing Program, which is a terminal course.

5. *ALL STUDENTS ARE* required to take a minimum of one religion course for the first two consecutive semesters, unless the curriculum in which they are enrolled requires that it be taken during the sophomore year.

6. *A STUDENT TRANSFERRING* from another college must complete a minimum of one semester of fifteen hours of college work, with a quality point ratio of 1.0 or better, at Chowan College.

7. *CHOWAN COLLEGE WILL* accept a maximum of nine semester hours in correspondence courses from accredited institutions to be counted toward *requirements for graduation.*

8. *CHOWAN COLLEGE WILL* accept in transfer a maximum of 9 semester hours of a student's last semester's work, in his prescribed curriculum at Chowan College, for graduation.

System of Grades

A—Excellent
B—Above Average
C—Average
D—Below Average
F—Failing
WP—Withdrawal Passing
WF—Withdrawal Failing
NG—No Grade Reported
I—Incomplete

THE GRADE OF "I" is recorded only in case of illness or emergency resulting in the student's not being able to complete the work of the course. If the work recorded as "I" is not completed before the

end of the following semester it will be considered as equivalent to an "F."

ALL DEFICIENCIES must be removed thirty days before the end of the last term of the student's graduation year.

Quality Point System

STUDENTS ARE awarded quality points on the basis of the grade they make:

A—three quality points per semester hour credit
B—two quality points per semester hour credit
C—one quality point per semester hour credit
D—no quality points per semester hour credit

A 1.0 *QUALITY* point ratio is required for graduation. *This means that a student must have at least as many quality points as hours attempted. All courses taken at the end of the "drop-add" period will be considered work attempted, with the last grade on repeat courses taking preference. Repeat courses will be considered "work attempted."*

Academic Honors

THE ATTAINMENT OF the following cumulative grade point averages entitles the graduating students to honors at Commencement:

Summa Cum Laude	2.80 to 3.00
Magna Cum Laude	2.50 to 2.79
Cum Laude	2.20 to 2.49

THE FOLLOWING SEMESTER grade point averages entitle the student to honors in the academic year:

President's List	3.00
Dean's List	2.50 to 2.99
Honors List	2.00 to 2.49

Academic Regulations

REGISTRATION

REGISTRATION DAYS are indicated on the campus calendar in the front of this catalog. All students should complete registration on the assigned days. Those students who enroll thereafter will be charged an additional fee of $5.00.

REQUIREMENTS FOR CONTINUED ENROLLMENT

1. A regular student must earn a minimum of nine semester hours and nine quality points each semester in order to be in good academic standing.

2. A regular student must earn 18 semester hours and 18 quality points to be eligible to register for a third semester.

3. A regular student who fails to earn nine semester hours and nine quality points in a regular semester will be allowed to enter the succeeding semester on academic probation. A student will be allowed to enter only one semester on academic probation during his academic career at Chowan College. Thereafter, he must earn the minimum requirement for continued enrollment (nine semester hours and nine quality points).

4. In order to be eligible to register for a regular term, a student having deficiencies must remove them during the summer session.

5. A transfer student must earn a minimum of nine semester hours and nine quality points during his first regular semester at Chowan College. He must earn a minimum of nine semester hours and nine quality points each semester thereafter.

REGULAR STUDENT LOAD

THE NORMAL academic load for a regular student is 15-16 *credit* hours per semester. No student may carry more than 18 semester hours except by special permission from the Dean of the College. ALL REGULAR STUDENTS MUST CARRY A MINIMUM OF 12 CREDIT HOURS PER SEMESTER.

SPECIAL STUDENT LOAD

SPECIAL STUDENTS are allowed to carry a maximum of 11 hours per semester. These may be credit hours, non-credit hours, or a combination of both.

NON-CREDIT COURSES

NON-CREDIT COURSES are those which carry no credit hours and no quality points. Such courses include English 1, Mathematics 1, 2, 3 and 4. For purposes of total academic load and or payment of fees, each non-credit courses is considered as three (3) semester hours. NON-CREDIT COURSES WILL NOT BE CONSIDERED IN MEETING CONTINUED ENROLLMENT REQUIREMENTS.

REPORTS

AT THE END of each semester a report for each student is sent to the student and to his parents or guardians. This report contains the grades and the number of absences. These grades are recorded on the permanent records in the Registrar's Office. A progress report is sent to the parents or guardians and students at mid-semester.

SOPHOMORE CLASSIFICATION

TO BE CLASSIFIED as a sophomore, a student must have earned, by the beginning of his third semester, at least 25 credit hours and 25 quality points.

CLASS ABSENCES

STUDENTS ARE expected to attend all meetings of their classes. Class absence is a serious matter. It puts the student out of step with class progress and places an additional burden upon him and the professor. A student should never be absent for trivial reasons. An unexpected emergency may arise in the semester, which may cause him to lose credit for the course.

EXCUSED ABSENCES

1. *ILLNESS OF THE* student, verified by a doctor or by the college nurse on forms provided for this purpose. Boarding students too ill to attend classes must report to the infirmary, unless otherwise directed by the college nurse.

   Excused Absences for Illness—BOARDING STUDENTS:
   In order to be excused from classes for reason of personal illness, a Boarding Student must report to the infirmary, prior to missing any class for which he seeks to be excused. The student must be confined to the infirmary or to his room for such period of time as the College Nurse deems necessary.

   Excused Absences for Illness—DAY STUDENTS:
   In order to be excused from classes for reason of personal illness, a Day Student must bring an excuse from a parent or physician, certifying his illness.

2. *REPRESENTATION OF* the college, when such representation has been reported by the responsible faculty member and approved by the Dean of the College previous to the anticipated absence.
3. *DEATH OF A* member of a student's immediate family.
4. *SICKNESS IN THE* family which requires the attention of the student, verified by physician.
5. *SELECTIVE SERVICE* Pre-induction Examination, when verified by a letter from a local Selective Service Board.

A STUDENT WHO wishes to be excused from class should report to the Office of the Registrar at least two days prior to the absence or *immediately* upon his return to class. He will be issued a Form 50 which must be submitted to the professor for his approval and returned to the Office of the Registrar within five (5) days after his return to classes. *If this action is not taken by the student, the absence will be recorded as unexcused.*

UNEXCUSED ABSENCES

UNEXCUSED ABSENCES are those which are not listed under the above reasons for excused absences. Students may take the following number of unexcused absences without penalty.

STUDENTS MAY TAKE as many unexcused absences in a class as the number of times the class meets per week, with the following exceptions:

a. Honor students will be permitted unexcused absences equal to twice the number of times the class meets per week.

b. Students on academic probation will not be allowed any unexcused absences.

Excessive unexcused absences will result in the following action:

a. After the first excessive unexcused absence, disciplinary action will be taken. This will be handled by the Dean of Men or Dean of Women.

b. After the second excessive unexcused absence, the grade in the class will be lowered by one letter grade.

c. After the third excessive unexcused absence, a grade of "F" will be given in the class and the student will be dismissed from the class.

A student may appeal any of the above actions to the Absence Committee by written application, co-signed by the professor, and approved by the Registrar. Any appeal must be made within five (5) days after returning to the class. If the committee decides to allow credit, the student will be granted the privilege of making up the time and work in a manner satisfactory to the professor.

Three (3) class tardies will be treated as one (1) unexcused absence. *Explanations*: Tardy is failure to be in the classroom at the time of the tardy bell. A student who enters ten (10) minutes after the tardy bell or later automatically receives an unexcused absence, unless an acceptable excuse is presented.

No unexcused absences are allowed in laboratories.

LOSS OF CREDIT

A student who is absent as many as four (4) times the number of the class meetings per week, for any cause whatsoever, will not receive credit for the course.

CHAPEL-ASSEMBLY ABSENCES

THE COLLEGE REQUIRES all students to attend chapel and assembly. Each student is allowed two (2) unexcused absences with no penalty. The next three (3) unexcused absences will result in one-half (½) quality point for each unexcused absence being deducted from his total number of quality points. If a student is absent after the fifth unexcused absence, the student will be subject to suspension from Chowan College. *Explanation:* A total of 8 excused and unexcused absences may result in suspension. Absence from chapel-assembly will be excused on the same basis as class absences.

HOLIDAY ABSENCES

THE COLLEGE GRANTS no absences immediately *preceding and*

following stated holidays, except those listed under excused class absences. Any absences other than these will be recorded as two(2) unexcused absences for each class missed.

PROCEDURE FOR CHANGING CLASSES AND COURSES

1. *OBTAIN PROPER* form from the Office of the Registrar.
2. *SECURE THE* approval and signature of adviser.
3. *SECURE THE* approvals *and* signatures *of* the professors in whose classes changes are being made.
4. *SECURE THE* approval and signature of the Dean of the College.
5. *RETURN FORM* to the Office of the Registrar.

A STUDENT CANNOT add or drop a course after the dates found in the calendar of this catalog.

DROPPING OF COURSES

COURSES MAY be dropped under the following circumstances:

1. *ILLNESS, IN WHICH* case a physician's certificate must be submitted and approved by the Dean of the College.
2. *OTHER CIRCUMSTANCES* beyond the student's control, approved by the Dean of the College.
3. *CHANGES IN CLASS* schedule during the first two weeks of the semester do not appear on the student's permanent record and incur no penalties.
4. *THE OFFICIAL* withdrawals from classes after the deadline date, which is two weeks after the official beginning of classes found in the catalog calendar, will receive an "F" on each course dropped. Exceptions may be made in extreme cases, such as those reasons given in the catalog for excused absences. These exceptions must be approved by the Dean of the College, or a committee, or both. If the Dean of the College or the committee approves the dropping of a course because of extenuating circumstances, the student will receive a "WF" or "WP" on the course.
5. *ALL WITHDRAWALS* without the permission of the Dean will receive an "F" on each course dropped.

CHANGING OF CLASSES

A STUDENT WHO finds it necessary to change from one class to another class in the same course within the first two weeks of classes will transfer all unexcused and excused absences.

REPEATING OF COURSES

1. In the event that a student repeats a course, the last grade earned will be considered his final grade, and will be considered work attempted.
2. Courses in which "Ds" are earned will transfer to most senior

institutions if the student has a "C" average on all work attempted at Chowan College.

3. Students in terminal programs should repeat any courses in which "Ds" are earned if they are in their major area of concentration. However, any student will be allowed to continue if he does not repeat the course in which a "D" is earned.

4. It will be the responsibility of the student to determine if a "D" should be repeated. The college will not be responsible for "D's" that do not transfer to senior institutions.

RE-EXAMINATIONS

A FINAL SEMESTER candidate for graduation may apply for only *one* re-examination if extenuating circumstances justify it. The decision in this matter will be made by the professor involved, the Dean of the College, and the chairman of the department. In case the chairman of the department is the professor, another professor will be called in to act.

NO GRADE HIGHER than a "C" may be assigned as a result of re-examination.

A SPECIAL re-examination will not be given until the student has had adequate time to do further study, which, in the judgment of the professor, justifies a re-examination.

A RE-EXAMINATION must be authorized by the Dean of the College and preceded by the payment of the required $5.00 fee.

A STUDENT WHO receives a grade "F" on a course or fails to remove a conditional failure by one re-examination must repeat the course for credit.

MAKE-UP TESTS

ALL STUDENTS WHO desire to make up a test or tests for excused absences will be required to make up the test or tests beginning at 9:00 a.m. on the Saturday morning following their return to classes. Any exception to this policy must be approved by the Dean of the College.

WITHDRAWAL FROM THE COLLEGE

1. *A STUDENT WHO* finds it necessary to withdraw from the college must consult the Dean of the College and the Bursar and arrange for regular withdrawal. Unless this is done, honorable dismissal will not be granted.

2. Students who withdraw after the mid-term grading period, which is designated in the Calendar of the catalog, will receive an "F" on all courses being taken at the time of withdrawal and hours will be counted as work attempted. Exceptions to this policy will be the following reasons:
   a. Illness, in which case a physician's certificate must be

presented and approved by the Dean of the college.

b. Death of a member of a student's family which would place a hardship on the family.
c. Sickness in a family which requires the attention of the student, verified by a physician.
d. Induction into the Armed Services.

For students withdrawing from the college for the above reasons, semester hours will not be counted as work attempted and will be recorded as withdrawals from the college on the date indicated on the withdrawal form. For other withdrawals prior to the mid-term grading period, work will not be recorded as work attempted but will be recorded as withdrawals from the college on the date specified on the withdrawal form. When a student withdraws from the college after mid-term for any reason other than those listed above, the faculty members involved should submit to the office of the Registrar the student's grade card showing an "F" on the course which will be recorded on the transcript of the student. Also, the professor would show the student's actual grade which would be used by the Admissions Committee in determining the student's eligibility for re-admission to the college.

TRANSCRIPTS

UPON REQUEST, a student is entitled to one free copy of his college transcript. For additional copies there is a fee of $1.00 each.

PLAYING BRIDGE IN STUDENT CENTER

The Curricula

Students Undecided About Curriculum

THOSE STUDENTS who, at the time of entering college, have not fully decided which course of study they desire to pursue are advised and urged to register for the liberal arts curriculum. Work in the liberal arts leads to degrees in teaching, medicine, religion, law, business administration, science, journalism, and various other professional fields.

Departments of Arts and Sciences

THE STUDY OF the arts and sciences serves several purposes:

To Communicate. The development of the ability to communicate is greatly aided by the study of languages (including English) and related subjects.

To Inquire Accurately. The study of natural and social sciences provides students with that broad knowledge of the world and the universe which is so important to human experience.

To Understand. The study of the humanities brings an understanding of the cultural heritage of the Western World and stimulates an appreciation of other cultures as well.

To Encourage Moral Growth. The study of religion encourages the development of a mature philosophy of life, whereby one acquires worthy and personally satisfying life goals and the ability to make appropriate value judgments.

To Reason. The study of the exact sciences challenges the individual to think independently and creatively, and helps to develop his skill in using the various methods of thought, research, and judgment.

IN SHORT, STUDIES in the liberal arts and sciences broaden the student's understanding of himself, his cultural heritage, and his universe, and, thus, provide him with a strong foundation on which he may add successfully, throughout his life, additional blocks of knowledge.

Liberal Arts

LEADING TO B.A. DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Approved Electives	6	Music Appreciation 161	3
Total	16	Approved Electives	3
		Total	16

APPROVED ELECTIVES FOR LIBERAL ARTS: Government 108, Geography 151, Speech 203-204, Sociology 205, Psychology 201, U. S. History 201-202, Mathematics 201-202, Economics 251-252, English 205-206, Hygiene 101.

*Mathematics 109 may be substituted.

Pre-Education

LEADING TO TEACHER'S CERTIFICATE AND B.S. DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics* 105	3
Religion 101	3	Religion 102	3
History 101 or 201	3	History 102 or 202	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
**Approved Elective or Language	3	**Approved Elective or Language	3
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Biology 101 or 102 or Chemistry 171	4	Biology 101 or 102 or Chemistry 172	4
Psychology 201	3	Music Appreciation 161	3
Hygiene 101	3	Speech 203	3
Approved Elective or Language	3	Approved Elective or Language	3
Total	16	Total	16

APPROVED ELECTIVES FOR PRE-EDUCATION: Government 108, Geography 151, Sociology 205, Economics 251-252, Mathematics 201-202, U. S. History 201-202, English 204, English 205-206.

*Mathematics 109 may be substituted.

**Students wishing a teacher's certificate in science should take Biology 101 and 102 in their first year instead of this elective and take Chemistry 171 and 172 the second year. Others must choose Biology over Chemistry in the second year.

Pre-Ministerial

LEADING TO A BACHELOR'S DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 103	3	Mathematics 105	3
*Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151	1	Physical Education 152	1
Total	16	Total	16

*French or Latin

SECOND YEAR

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Foreign Language 201	3	Foreign Language 202	3
*Science Elective	4	*Science Elective	4
Music Appreciation 161	3	**Social Science Elective	3
Hygiene 101	3	Speech 203	3
Total	16	Total	16

* Physics 181-182, Chemistry 171-172, or Biology 101-102

** Psychology 201, Sociology 205, Economics 251-252, Government 108

Pre-Law

LEADING TO A BACHELOR'S DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Economics 251	3	Economics 252	3
Government 108	3	Elective	3
Total	16	Total	16

APPROVED ELECTIVES FOR PRE-LAW: Geography 151, Speech 203-204, Sociology 205, U. S. History 201-202, Psychology 201.

* Mathematics 109 may be substituted.

Music

*LEADING TO THE A.B., THE B.M., AND B.S. IN EDUCATION DEGREES WITH A MAJOR IN MUSIC

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Introduction to Music Literature 171	2	Introduction to Music Literature 172	2
Music 151	3	Music 152	3
Music 101	1	Music 102	1
Foreign Language** 101	3	Foreign Language** 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Ensemble	1	Ensemble	1
Applied Music	3	Applied Music	3
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Religion 101	3	Religion 102	3
Music 253	3	Music 254	3
Music 201	1	Music 202	1
Foreign Language** 201	3	Foreign Language** 202	3
Ensemble	1	Ensemble	1
Applied Music	3	Applied Music	3
Total	17	Total	17

*The same courses in music would be required of a person who elects music as his minor.

**Approved electives may be substituted for these courses, if they are not required by the college in which the student plans to complete his work.

Science

LEADING TO B.S. DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Religion 101	3	Religion 102	3
Biology 101	4	Biology 102	4
Chemistry 171	4	Chemistry 172	4
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201 or 205, 206	3	English 202 or 205, 206	3
Physics 181 or 185	4-5	Physics 182 or 186	4-5
Approved Electives	9	Approved Electives	9
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	17-18	Total	17-18

APPROVED ELECTIVES FOR SCIENCE: Chemistry 275-276, Anatomy 221, Physiology 222, Mathematics 201-202, French 101-102, World History 101-102.

*Mathematics 109 may be substituted.

Pre-Engineering

LEADING TO VARIOUS ENGINEERING DEGREES

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Mathematics 111	2	Mathematics 112	2
Chemistry 171	4	Chemistry 172	4
Religion 101	3	Religion 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201 or 205, 206	3	History 102	3
Physics 185	5	Physics 186	5
Mathematics 201	5	Mathematics 202	5
Economics 251	3	Mathematics 205 or elective	3
Mathematics 206 or elective	3	Total	16
Total	19		

APPROVED ELECTIVES FOR PRE-ENGINEERING: World History 101, Sociology 205, Speech 203, English 202, Government 108, Economics 252.

*Mathematics 109 will satisfy this requirement.

Pre-Optometry

LEADING TO A BACHELOR'S DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103	3	Mathematics 105	3
Biology 102	4	Biology 101	4
Religion 101	3	Religion 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
		Medical Biology 123	3
Total	14	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Chemistry 171	4	Chemistry 172	4
Physics 181	4	Physics 182	4
Psychology 201	3	Sociology 205	3
History 101	3	History 102	3
Total	17	Total	17

Pre-Forestry

LEADING TO B.S. DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Biology 101 or 102	4	Biology 101 or 102	4
Religion 101	3	Religion 102	3
Chemistry 171	4	Chemistry 172	4
Physical Education 151	1	Physical Education 152	1
Total	18	Total	18

SECOND YEAR

First Semester		Second Semester	
Mathematics 201	5	Mathematics 202	5
Chemistry 275	4	English 202 or 205, 206	3
Physics 181 or 185	4-5	Chemistry 276	4
Mathematics 205	2	Physics 182 or 186	4-5
Economics 251	3	Total	16-17
Total	18-19		

*Mathematics 109 will satisfy this requirement.

Pre-Agriculture

LEADING TO B.S. DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Biology 101 or 102	4	Biology 101 or 102	4
Religion 101	3	Religion 102	3
Physical Education 151	1	Chemistry 172	4
Chemistry 171	4	Physical Education 152	1
Total	18	Total	18

SECOND YEAR

First Semester		Second Semester	
Mathematics 201	5	Mathematics 202	5
Chemistry 275	4	Economics 252	3
Physics 181 or 185	5	Chemistry 276	4
Mathematics 205	2	Physics 182 or 186	4-5
Economics 251	3	Total	16-17
Total	19		

*Mathematics 109 will satisfy this requirement.

Pre-Medical or Pre-Dental

LEADING TO B.S. DEGREE OR PREPARATORY FOR MEDICAL SCHOOL

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics** 103	3	Mathematics** 105	3
Chemistry 171	4	Chemistry 172	4
Religion 101	3	Religion 102	3
Biology 101 or 102	4	Biology 101 or 102	4
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201 or 205, 206	3	English 202 or 205, 206	3
Chemistry 275	4	Chemistry 276	4
Physics 181	4	Physics 182	4
Approved Electives*	6	Approved Electives*	6
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	18	Total	18

*APPROVED ELECTIVES FOR PRE-MEDICAL OR PRE-DENTAL: French 101-102, Spanish 101-102, Latin 101-102, History 101-102, Anatomy and Physiology 221-222, Psychology 201, Government 108, Bacteriology 241, and Sociology 205.

**Mathematics 109 will satisfy this requirement.

Pre-Pharmacy

LEADING TO A BACHELOR'S DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 103	3	Mathematics 105	3
Chemistry 171	4	Chemistry 172	4
Biology 101	4	Biology 102	4
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	18	Total	18

SECOND YEAR

First Semester		Second Semester	
English 201	3	English 202	3
Physics 181	4	Physics 182	4
History 101	3	History 102	3
Language*	3	Language*	3
Elective	4	Elective	4
Total	17	Total	17

* French, Latin or Spanish: 101-102, if beginning new language. 201-202 if continuing a language based on two high school units.

Approved Electives: Economics 251-252, Chemistry 275-276, Biology 221-222 (Chemistry 275-276 recommended electives)

Pre-Nursing

LEADING TO B. S. DEGREE

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101, 102	4	Biology 101, 102	4
Religion 101	3	Religion 102	3
Chemistry 171	4	Chemistry 172	4
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	15	Total	15

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Anatomy 221	4	Sociology 205	3
World History 101	3	Physiology 222	4
Psychology 201	3	World History 102	3
Approved Elective *	3	Biology 241	4
Total	16	Total	17

*APPROVED ELECTIVES FOR PRE-NURSING: Music 161, English 202, 205, 206, Mathematics 103.

Pre-Journalism

LEADING TO BACHELOR'S DEGREE

FRESHMAN YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

SOPHOMORE YEAR

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Approved Electives	6	Approved Elective	3
Total	16	Music Appreciation 161	3
		Total	16

APPROVED ELECTIVES FOR PRE-JOURNALISM: Government 108, Geography 151, Speech 203-204, Sociology 205, Psychology 201, U. S. History 201-202, Mathematics 201-202, Economics 251-252, English 205-206, Hygiene 101.

* Mathematics 109 may be substituted.

Department of Business

THE BASIC purpose of business is to provide young men and women with the necessary specialized training for a future of self-reliance and economic opportunity. Because the student of business should know the art of living as well as working, opportunities are offered for study in the arts, humanities, and sciences.

THE DEPARTMENT of Business offers transfer and terminal courses and curricula to serve the needs of all students.

1. *PROGRAM FOR Transfer Students.* Two years of studies are available to the student who plans to graduate from a four-year institution. The student who wishes to major in business administration, accounting, economics, finance, marketing, management, or secretarial administration may qualify for junior-level status at a senior college or university by completing the first two years at Chowan College.

2. *PROGRAM FOR Terminal Students.* For the student who does not plan to continue his education beyond Chowan College, the Department of Business offers terminal programs in business-vocational training. The department has as its objective the preparation of the student for employment in the field of accounting, secretarial administration, or general office training. This entire program is so planned that any student who desires to transfer to a four-year institution may easily do so. He may contact the chairman of the department for additional information.

Policies

TYPEWRITING:

EACH STUDENT enrolled in the Department of Business must present ONE YEAR of high school credit in typewriting or complete A MINIMUM OF ONE COLLEGE-LEVEL COURSE IN TYPEWRITING. A student who has not completed one year in high school typewriting should fulfill this requirement during the first semester in college if at all possible.

ANY STUDENT WHO has completed one full year in high school typewriting will normally enroll in TYPEWRITING 102 (Intermediate).

A MINIMUM OF two courses in college typewriting is required for all secretarial programs. Exceptions may be made where students achieve a speed level of more than 65 net words per minute, with no more than three errors, in a ten-minute writing, while enrolled in Typewriting 102. An approved substitution report will be executed by the student's adviser where such exceptions are made. A copy of

this report will be furnished to the Registrar's Office, to the student, and a copy placed in the adviser's student file.

SHORTHAND:

EACH SECRETARIAL student is placed in the shorthand course levels according to placement test results. Shorthand placement tests are administered within the Department of Business during regular orientation.

IT IS POLICY that the student enrolled in an associate secretarial curriculum complete a minimum of THREE SEMESTERS IN SHORTHAND except when proficiency tests administered within the Department of Business warrant a change. It is also established policy of the Department that all secretarial administration curricula require Secretarial Office Procedures 223.

GENERAL:

A CANDIDATE FOR the Associate of Arts Degree in a business curriculum will satisfy one of the following requirements:

(a) Two courses in Economics and two courses in World History; or

(b) Two courses in Business Law and two courses in World History; or

(c) Two courses in Business Law and one course in Economics; or

(d) Two courses in Business Law and two courses in Economics; or

(e) One course in Business Law and two courses in Economics; or

(f) Two courses in Economics and six additional hours in social science and/or business; or

(g) A *minimum* of two courses in a Foreign Language may be substituted for the Business Law course(s) in either plan above.

NANCY TAYLOR (Business 100):

EACH YOUNG LADY enrolled in a business program should remove the requirement Business 100 during the first semester of the college program, unless otherwise instructed by her adviser.

NIGHT LABORATORIES:

NIGHT LABORATORY facilities are available for students enrolled in business curricula between the hours of 6:00 until 8:30 PM, Monday through Thursday nights weekly. Students are properly supervised and conform to all regular college policies.

COLLEGE ACCOUNTING TESTING PROGRAM:

ALL STUDENTS, regardless of curriculum, who complete two semesters of work in college accounting will complete the College Accounting Testing Program as sponsored by The American Institute of Certified Public Accountants. These tests are administered in January and May.

Business Administration

LEADING TO THE ASSOCIATE OF ARTS DEGREE AND THE B. S. DEGREE IN BUSINESS ADMINISTRATION OR ACCOUNTING

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 161 or 103	3	Science 101 or 102	4
Science 101 or 102	4	Accounting 141 or Approved Elective	4
Physical Education 151 or Nancy Taylor 100	1-2	Mathematics 103 or 105	3
Approved Elective	3	Total	17
Total	17-18		

SECOND YEAR

First Semester		Second Semester	
English 201, 202, 205 or 206	3	Economics 252	3
Economics 251	3	Business Law 282, World History 102, or Foreign Language 102, 202	3
Business Law 281, World History 101, or Foreign Language 101, 201	3	Accounting 241, 243, or Approved Elective	4
Accounting 142	4	Speech 203	3
Physical Education 152 or 102	1	Psychology 201 or Approved Elective	3-4
Approved Elective	3	Total	16-17
Total	17		

APPROVED ELECTIVES FOR BUSINESS ADMINISTRATION: World History 101, 102; Government 108 or Geography 151; United States History 201 or 202; Sociology 205; English 202, 204, 205, or 206; foreign language sequence; any fine arts, mathematics, or business electives.

MISS NORTH CAROLINA CROWNS QUEEN

Business Education

LEADING TO ASSOCIATE OF ARTS DEGREE, TEACHER'S CERTIFICATION AND B.S. DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 161 or 103	3	Mathematics 103 or 105	3
Typewriting 101, 102	2	Typewriting 102, 203	2
Office Machines 105	1	Office Machines 106	1
Foreign Language 101, World History 101, or Approved Elective	3	Foreign Language 102, World History 102, or Approved Elective	3
Nancy Taylor 100 or Physical Education 151	1-2	Physical Education 102 or 152	1
Total	16-17	Total	16

SECOND YEAR

First Semester		Second Semester	
English 201, 202, 205, or 206	3	English 202, 205, 206, or Speech 203	3
Shorthand 111 or 112	4	Shorthand 112 or Advanced Dictation 211	4
Accounting 141	4	Accounting 142	4
Economics 251	3	Economics 252	3
Foreign Language 201, Psychology 201, or Approved Elective	3	Foreign Language 202, Music Appreciation 161, or Approved Elective	3
Total	17	Total	17

APPROVED ELECTIVES FOR BUSINESS EDUCATION: World History 101, 102; Hygiene 101; Mathematics 105; Government 108 or Geography 151; Psychology 201; United States History 201, 202; foreign language or science sequence; any fine arts or business electives.

MODERN LANGUAGE LABORATORY

Accounting

LEADING TO THE ASSOCIATE OF ARTS DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 161 or 103	3	Accounting 141	4
Personal Finance 131	3	Mathematics 103 or 105	3
Typewriting 101, 102	2	Physical Education 152 or 102	1
Office Machines 105	1	Approved Elective	3
Physical Education 151, or Nancy Taylor 100	1-2	Total	17
Total	16-17		

SECOND YEAR

First Semester		Second Semester	
English 201, 202 or Speech 203	3	Psychology 201	3
Accounting 142	4	Business Law 282	3
Economics 251	3	Economics 252	3
Business Law 281	3	Accounting 241, 243 or Approved Elective	4
Office Machines 106	1	Approved Elective	3
Approved Elective	3	Total	16
Total	17		

APPROVED ELECTIVES FOR ACCOUNTING: World History 101, 102; Geography 151; United States History 201, 202; Sociology 205; English 202 or Speech 204; any fine arts, mathematics, or business electives.

Secretarial Administration

LEADING TO THE ASSOCIATE OF ARTS DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Shorthand 112 or 211	4
Shorthand 111 or 112	4	Typewriting 102, 203	2
Typewriting 101, 102	2	Int. to Transcription 122, Mathematics 161, or Approved Elective	3
Physical Education 151 or Nancy Taylor 100	1-2	Accounting 141	4
Int. to Transcription 122, Mathematics 161, or Approved Elective	3	Office Machines 105	1
Total	16-17	Total	17

SECOND YEAR

First Semester		Second Semester	
English 201, 202 or Speech 203	3	Religion 102	3
Economics 251	3	Psychology 201 or Business Law 282	3
Advanced Dictation 211 or 212	4	Advanced Dictation 212 or Approved Elective	4
Accounting 142	4	Economics 252	3
Business Law 281	3	Physical Education 152 or 102	1
Office Machines 106	1	Office Procedures 223	3
Total	18	Total	17

APPROVED ELECTIVES FOR SECRETARIAL ADMINISTRATION: Same as listed for the accounting curriculum.

Church Secretarial Administration

LEADING TO THE ASSOCIATE OF ARTS DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Mathematics 161	3
Shorthand 111 or 112	4	Religion 102	3
Typewriting 101, 102	2	Shorthand 112 or Adv. Dictation 211	4
Office Machines 105	1	Typewriting 102, 203	2
Physical Education 151 or Nancy Taylor 100	1-2	Int. to Transcription 122, or Personal Finance 131	3
Int. to Transcription 122, or Personal Finance 131	3		
Total	17-18	Total	18

SECOND YEAR

First Semester		Second Semester	
Speech 203	3	Music Appreciation 161	3
Economics 251	3	Psychology 201 or Business Law 282	3
Accounting 141	4	Economics 252	3
Business Law 281	3	Adv. Dictation 212 or Sociology 205	4-3
Adv. Dictation 211 or 212	4	Physical Education 152 or 102	1
Office Machines 106	1	Office Procedures 223	3
Total	18	Total	17-16

APPROVED ELECTIVES FOR CHURCH SECRETARIAL ADMINISTRATION: World History 101, 102; Geography 151; Government 108; foreign language sequence; any fine arts or business electives.

Legal Secretarial Administration

LEADING TO THE ASSOCIATE OF ARTS DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Shorthand 111 or 112	4	Accounting 141	4
Mathematics 161	3	Typewriting 102, 203	2
Int. to Transcription 122 or Personal Finance 131	3	Shorthand 112 or Adv. Dictation 211	4
Typewriting 101, 102	2	Economics 251	3
Nancy Taylor 100	2	Bus. Mach. Cal.—Rotary 105	1
Total	17	Total	17

SECOND YEAR

First Semester		Second Semester	
Religion 101	3	English 201, 202, or Speech 203	3
Advanced Diction 211 or 212	4	Religion 102	3
Economics 252	3	Advanced Accounting 241 or Income Tax Accounting 243	4
Business Law 281	3	Business Law 282	3
Accounting 142	4	Office Procedures 223	3
Office Machines—Duplicating 106	1	Physical Education 152 or 102	1
Total	18	Total	17

APPROVED ELECTIVES FOR LEGAL SECRETARIAL ADMINISTRATION: Any social science, fine arts, or business course.

Medical Secretarial Administration

LEADING TO THE ASSOCIATE OF ARTS DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 161	3	Medical Biology 123	3
Science 102	4	Shorthand 111, 112 or Advanced Dictation 211	4
Religion 101	3	Typewriting 203	2
Typewriting 102	2	Economics 251	3
Physical Education 151 or Nancy Taylor 100	1-2	Office Machines 105	1
		Physical Education 152 or 102	1
Total	16-17	Total	17

SECOND YEAR

First Semester		Second Semester	
Economics 252	3	English 201, 202, or Speech 203	3
Business Law 281	3	Religion 102	3
Shorthand 112 or Advanced Dictation 211 or 212	4	Psychology 201	3
Medical Terminology 213	3	Medical Terminology 214	3
Accounting 141	4	Office Procedures 223	3
		Office Machines 106	1
Total	17	Total	16

THIRD YEAR

First Semester		Second Semester	
Clinical Work Experience 215	4	Clinical Work Experience 216	4
Total	4	Total	4

HOSPITALS ARE responsible for providing living accommodations and meals, or equivalent remuneration, during the six-to-nine-month internship.

A FEE OF $50 is paid to the college prior to April 1. The Associate in Arts Degree in Medical Secretarial Administration will be awarded upon completion of the program as outlined above.

APPROVED ELECTIVES FOR MEDICAL SECRETARIAL ADMINISTRATION: Sociology 205; World History 101, 102; foreign language sequence; any fine arts, Science, Mathematics, or business elective.

One-Year Secretarial

First Semester		Second Semester	
English 101	3	Religion 101	3
Int. to Transcription 122 or Mathematics 161	3	Int. to Transcription 122 or Mathematics 161	3
Shorthand 111 or 112	4	Shorthand 112 or Adv. Dictation 211	4
Typewriting 101, 102	2	Typewriting 102, 203	2
Office Machines 105	1	Accounting 141	4
Nancy Taylor 100 or Physical Education 151	2-1	Office Machines 106	1
Total	15-14	Total	17

One-Year General Clerical

First Semester		Second Semester	
English 101	3	Religion 101	3
Mathematics 161	3	Accounting 142	4
Personal Finance 131	3	Office Machines 106	1
Accounting 141	4	Physical Education 152 or Nancy Taylor 100	1-2
Typewriting 101, 102	2	Economics 251	3
Office Machines 105	1	Approved Elective	3
Total	16	Total	15-16

APPROVED ELECTIVES FOR ONE-YEAR GENERAL CLERICAL COURSE: any elective approved by adviser.

Courses as prescribed in both one-year programs will fit into the two-year curriculum planning. Consult your adviser for full information.

CHOWAN CHEERLEADER CHEERS FOR VICTORY

Department of Graphic Arts

THERE IS A growing demand for well-trained, well-educated young men and women in the interesting field of newspaper mechanical production. The pay is exceptionally good, at least equal to and many times greater than compensation paid by other industries.

GOOD HEALTH, curiosity, respect for facts, more than average intelligence, adaptability, ability to get along with others, and a desire to keep moving ahead to improve, plus education and training in the production skills, are required of those who would succeed in this field of great opportunities.

THE CHOWAN COLLEGE Department of Graphic Arts teaches many of the skills and newspaper production methods needed for job placements. Its graduates are in such demand by publishers, that the school of printing always has had many more requests than could be filled.

THE TWO-YEAR Printing Program offers a Certificate of Proficiency after completion. Those who complete this program are prepared for immediate employment.

THE CHOWAN COLLEGE Department of Graphic Arts was established in 1952 by newspaper publishers and commercial printers who saw the need for the education and training of young people for the industry. The Department of Graphic Arts is now recognized throughout the country and its graduates are advancing in the industry—some now in supervisory-management positions. It is one of the best equipped schools of printing and offers an industrial curriculum on a backdrop of liberal arts courses.

THE CHOWAN COLLEGE Department of Graphic Arts newspaper mechanical production training includes:

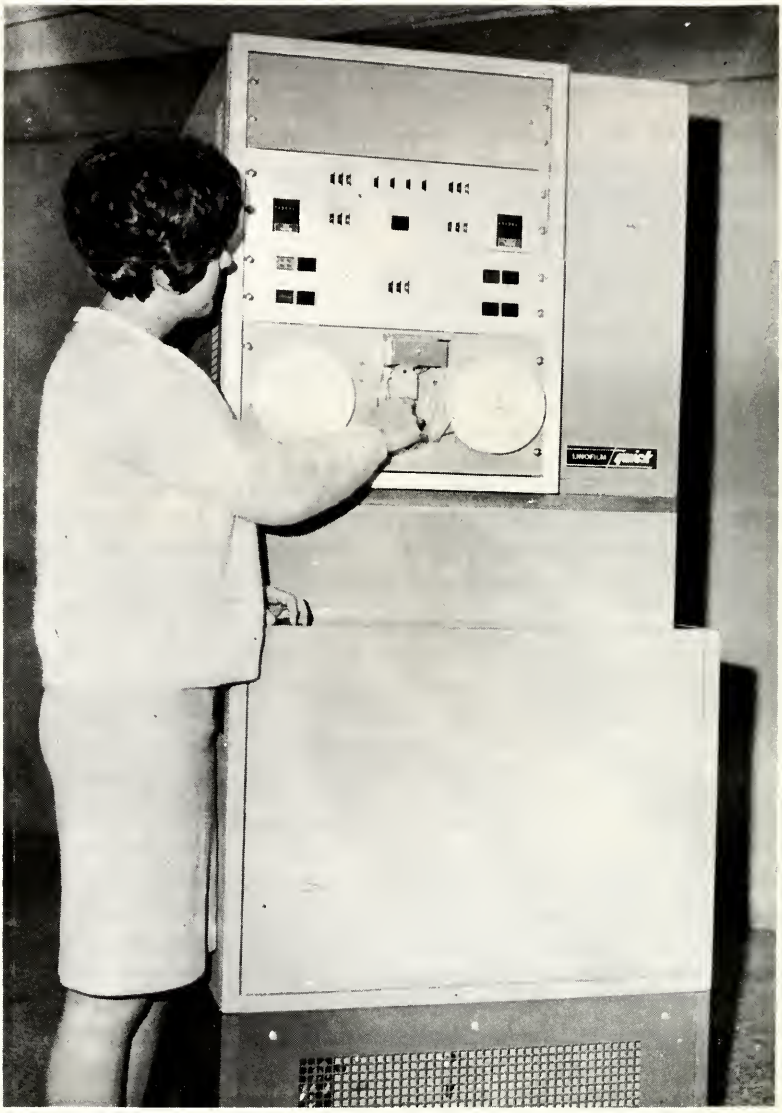
- *OFFSET PRINTING.* In this process, the printing impression is made from a plane, or nearly smooth, printing surface instead of from a raised surface, such as in letterpress printing, which is also taught. The copying camera, masking, platemaking, color separations are subjects in the offset program. Instruction is also given in the operation and maintenance of the web offset press and sheet-fed offset presses.

- *COMPOSITION AND TYPESETTING.* Learning to operate the Linotype machine and to understand its mechanics. This is the machine which "sets" the type, used in your newspaper. The "Compositor" or "Floorman" takes the type, advertisements, heads for the various stories, and "makes up" the newspaper page. Courses are also given in "cold type" composition, setting type by the photographic method, and "paste up" of newspapers and other forms.

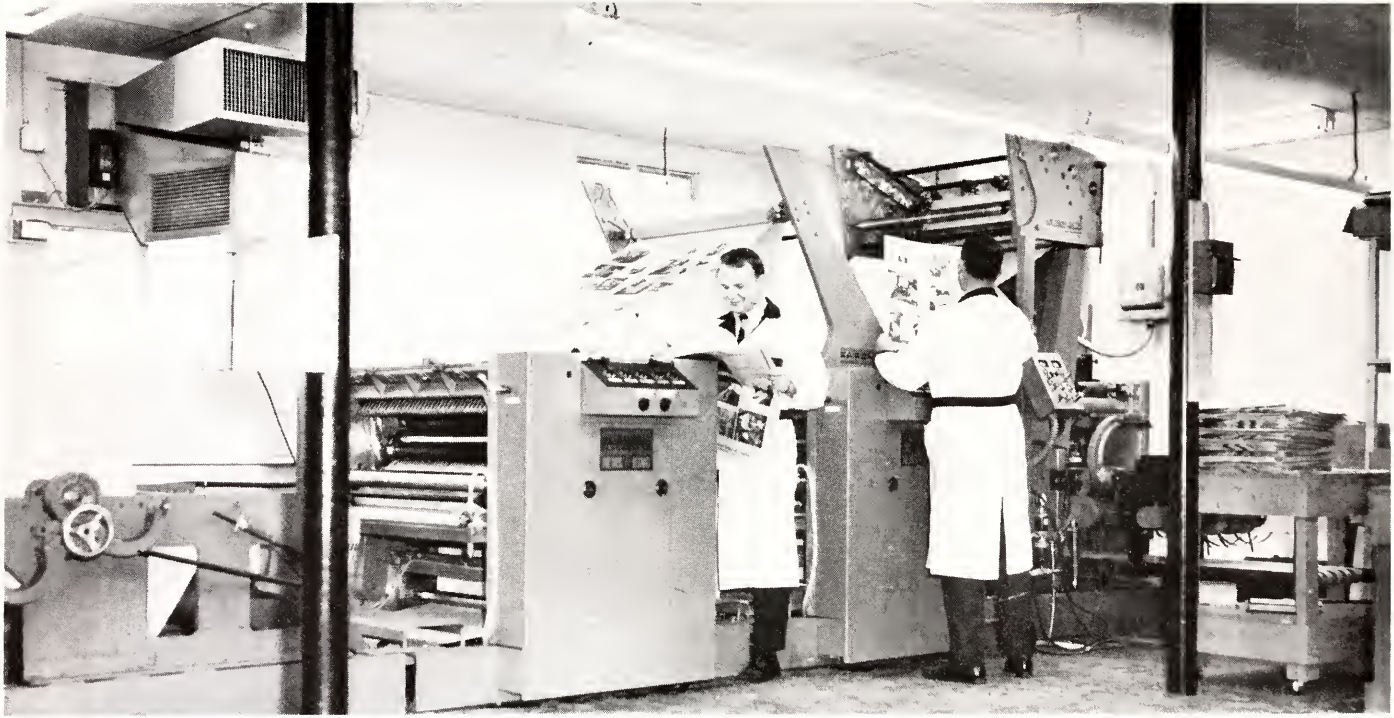
- *THE TELETYPESETTER.* This machine, very much like a typewriter, perforates tape that is used to automatically operate Linotype

typesetting machines. The Teletypesetter Perforator, and Teletypesetter Operating Unit Monitoring, offer men and women excellent job opportunities.

● *THE NEWSPAPER.* Chowan College Department of Graphic Arts produces THE CHOWANIAN, college monthly newspaper. In its production, students learn many of the skills needed for their start up the newspaper production job ladder.



LINOFILM QUICK PHOTOCOMPOSITION MACHINE



WEB OFFSET PERFECTING PRESS

THE LINOTYPE ELEKTRON TYPESETTING MACHINE

PRINTING TECHNOLOGY

A diploma is awarded to students who successfully complete the two-year printing program.

FRESHMAN YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Printing Orientation 101	2	Printing Orientation 102	2
Principles of Typography 111	3	Principles of Typography 112	3
Preparatory Offset 121	3	Preparatory Offset 122	3
Elementary Presswork 131	3	Offset Production Methods 132	3
Total	17	Total	17

SOPHOMORE YEAR

First Semester		Second Semester	
Financial Mathematics 161	3	Advanced Typography 214	3
Advanced Typography 213	3	Preparatory Offset 224	3
Preparatory Offset 223	3	Production Methods Seminar 234	3
Advanced Production Methods 233	3	Approved Electives	9
Approved Electives	6	Total	18
Total	18		

Approved Electives: Economics 251-252, Business Law 281-282, English 201-202, Voice and Diction 203, Public Speaking 204, College Algebra 103, U. S. History 201-202, Sociology 205, Government 108, Geography 151, and General Psychology 201

One-Year Teletypesetter Perforator

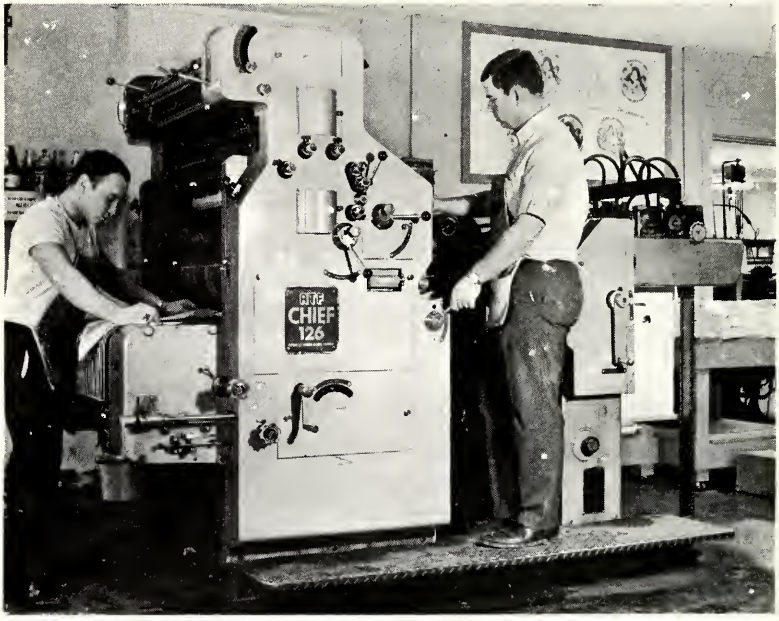
A CERTIFICATE of Proficiency is offered to students who successfully complete a one-year Teletypesetter Perforator program.

First Semeester		Second Semester	
Religion 101	3	Religion 102	3
English 101	3	English 102	3
Printing Orientation 101	2	Printing Orientation 102	2
Teletypesetter Perforator 6	6	Teletypesetter Perforator 7	6
Approved Elective	3	Approved Elective	3
Total	17	Total	17

6-7 Teletypesetter Perforator Keyboard Practice
3 semester hours

A STUDY OF THE operation of the Teletypesetter Perforators, machines similar to typewriters which are used to punch perforated paper tape to automatically operate typesetting machines. Course includes orientation to the printing industry; practice on operating the TTS keyboard; learning to read the perforated tape; and punching tape for various compositions. Three hours lecture and 10 hours laboratory per week.

TELETYPESETTER OPERATOR PUNCHING TAPE



MODERN SHEET-FED OFFSET PRESS

DEPARTMENT OF NURSING

THE AIM OF THE Department of Nursing is to offer a curriculum which will afford young men and young women the learning experiences, against a background of religious education, to become effective patient-side practitioners of Nursing. Students who complete the thirty-three month program, will be awarded an Associate in Nursing degree by Chowan College. By satisfactorily completing the licensing examination, administered by the North Carolina Board of Nursing, the graduate in Nursing becomes a Registered Nurse ("R. N.")

THE CURRICULUM in Nursing is designed to help the student of Nursing understand basic scientific principles related to patient care; understand some aspects of normal behavior and abnormal behavior through courses in social sciences, literature and in religion; and develop the ability to communicate with patients, physicians and associates through courses in composition and study of English.

OPPORTUNITY TO learn how to apply the knowledge gained in the formal courses indicated above is afforded in the Roanoke-Chowan Hospital, in Ahoskie, during the first summer and second year; and in the Duke Hospital, Duke Medical Center, Durham, during the second summer and third academic year.

WHILE LEARNING Nursing at Roanoke-Chowan Hospital, students live on the college campus and commute to the hospital by college bus.

DURING THE TIME students are learning Nursing at Duke Hospital, they are in residence on the campus of Duke Medical Center in Durham.

The Curriculum

LEADING TO ASSOCIATE IN NURSING DEGREE

FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Anatomy 221	4	Physiology 222	4
Chemistry 171	4	Chemistry 173	4
Psychology 201	3	Nursing 102 (Fundamentals I)	2
Nursing 101 (Relation of Science to Nursing)	1	Physical Education 102	1
Nancy Taylor 100 (Behavior, Speech, Decorum)	2	Total	14
Total	17		

SUMMER

Bacteriology 241	4
Nursing 103 (Fundamentals II)	6
Total	10

SECOND YEAR

First Semesteer		Second Semester	
English 201	3	English 202	3
Sociology 205	3	Religion 102	3
Religion 101	3	Nursing 202 (Maternal Child Care)	6
Nursing 201 (Introduction to Med. -Surg.)	6	Nursing 203 (Preparation for practice)	2
Total	15	Total	14

SUMMER

Psychiatric Nursing 303 10

THIRD YEAR

Maternal-Child Care Nursing 302 12

Med.-Surg. Nursing 301 12

NURSING STUDENTS SPEND TIME IN HOSPITALS

Courses of Instruction

Course Numbers

COURSES IN THE general education and the college degree programs are numbered from 101 to 299.
CHOWAN COLLEGE reserves the right to change its course offerings upon proper notice.

DEPARTMENT OF BUSINESS

MR. THOMAS E. RUFFIN, JR., *Chairman*

Business Administration And Economics

131 Personal Finance 3 semester hours

A SURVEY OF financial problems and institutions affecting individuals as well as various types of business organizations; borrowing, saving, insurance, investment, and financial agencies. Ethics of business practices are emphasized.

141-142 Principles of Accounting 4 semester hours each

A BEGINNING COURSE in accounting principles used in proprietorships, partnerships, and corporations. A study is made of special journals, worksheets, financial statements, negotiable instruments, and departmental costs. Six hours per week.

161 Financial Mathematics 3 semester hours

COMPREHENSIVE COURSE in arithmetical problems of today's world as applied to general business practice, accounting, and finance. Three hours per week.

241 Advanced Accounting Theory 4 semester hours

A THOROUGH STUDY in intermediate accounting of the asset, liability, and stockholders' equity accounts of the balance sheet, as well as the income statement acounts. Six hours per week.

243 Income Tax Accounting 4 semester hours

A COURSE DESIGNED to acquaint the student with preparation of individual, partnership, corporation, and estate and trust returns and the procedures involved in keeping tax records.

251-252 Principles of Economics 3 semester hours each

A STUDY OF the fundamentals of modern economic theories with emphasis on the practical applications of our national economic policy. Three hours per week.

281 Business Law 3 semester hours

A COURSE DEALING with law in general, contracts, negotiable instruments, sales, bailments, transportation, suretyship and guarantyship, insurance, principal and agent, employer and employee, and partnerships, as applied in business today. Three hours per week.

282 Business Law 3 semester hours

A CONTINUATION of Business 281, study of law pertaining to corporations, real property, landlord and tenant, personal property, mortgages, debtor and creditor, will and estates, wrongs, and remedies, as applied to business life. Three hours per week.

Secretarial Administration

100 Nancy Taylor 2 semester hours

DEALS FUNDAMENTALLY with the means of gaining understanding of self-realization. It is a study of personality, speech, grooming, physical, mental, and social improvement pertaining to business and daily relationships with others. The Nancy Taylor techniques and textbooks are used for this course. Required of all secretarial students; recommended for all young women regardless of curriculum. May fulfill requirements for one semester hour of physical education.

101 Typewriting 2 semester hours

MASTERY OF THE keyboard by the touch method and the techniques of touch typing, for business majors. Students who have had less than one year of typewriting in high school should enroll in this couse. Three hours per week.

102 Typewriting 2 semester hours

INSTRUCTIONS ARE given in manuscript typing, letters, and business forms. Three hours per week.

203 Advanced Typewriting 2 semester hours

SKILL IS DEVELOPED in the use of statistical and legal work performed in government and public accounting offices. Speed and accuracy are greatly emphasized. Three hours per week.

PREREQUISITE: Business 102 or equivalent.

105 Business Machine Calculation: Rotary Calculators 1 semester hour

THE STUDENT IS thoroughly acquainted with mathematical principles involved in operation of calculators. Open to all students. One hour per week.

106 Office Machines: Duplicating Machines 1 semester hour

A BASIC SKILL of operation, together with techniques, is developed in the use of the stencil and fluid process duplicators. One hour per week.

PREREQUISITE: Business 102 or equivalent.

111-112 Shorthand 4 semester hours each

GREGG SHORTHAND Methods are used to develop reading and writing skills. Six hours per week.

122 Introduction to Transcription 3 semester hours

THIS COURSE DEALS primarily with the use of Business English at the typewriter. Enroll in this course at the same time you enroll in Business 112.

PREREQUISITE: Business 111.

211-212 Advanced Dictation 4 semester hours each

A DICTATION COURSE for second-year secretarial students. Six hours per week.

PREREQUISITE: Business 111, 112, or equivalent.

213-214 Medical Terminology and Transcription 3 semester hours each

INTENSIVE PRACTICE in medical prefixes and suffixes and their meanings, transcribing case histories, medical articles, and dictated medical material. Machine transcription is provided. Six hours per week each semester.

PREREQUISITE: Business 211.

215-216 Clinical Work Experience 4 semester hours each

CLINICAL EXPERIENCES in these courses are designed to aid the student in developing overall concepts involved in actual on-the-job performances in activities associated with records in hospitals and doctor's offices. Throughout this experience the student observes and actually works in designated departments within the hospital under the direct supervision of a Registered Medical Records Librarian.

223 Secretarial Office Procedures 3 semester hours

DESIGNED FOR secretarial students only. The theory of office practice is studied, together with office filing. Students are assigned to various offices and exposed to actual on-the-job experience.

DEPARTMENT OF ENGLISH

DR. ELLA JANET PIERCE, *Chairman*

101a English Composition 3 semester hours

THIS IS THE regular course for properly qualified freshmen students

meeting the requirements of standard placement tests in English. Emphasis is on the whole expository theme—the paragraph, outline, organization, and content as illustrated in selected essays. Library assignments are frequent. Three hours per week.

101b English Composition 3 semester hours

THOSE STUDENTS WHO are not properly qualified for the three-hour English Composition will be required to take the five-hour per week English Composition.

102 English Composition 3 semester hours

THIS IS A continuation of English 101, with emphasis on advanced composition in connection with drama and poetry, including the research paper. Three hours per week.

201-202 English Literature 3 semester hours each

THE SURVEY of British writers from the Beginnings to the Romantic Movement and from the Dawn of the Romantic Movement to the Present Day. Courses need not be taken in sequence.

203 Voice and Diction 3 semester hours

THIS COURSE IS designed to assist the student in developing a pleasing and effective voice and in improving his articulation. Attention is given to phonetics. Three hours per week.

204 Public Speaking 3 semester hours

THIS COURSE IN the elements of effective speaking is designed to develop skill in extemporaneous speaking. It stresses the preparation, organization, and delivery of various types of speeches in a variety of speech situations. Three hours per week.

205-206 American Literature 3 semester hours each

THIS SURVEY OF representative American writers covers the period from Colonial Days to the present. Courses need not be taken in sequence. Recommended for terminal students. Elective for liberal arts and pre-education students. May be taken in lieu of 201-202. Three hours per week each semester.

207 Dramatics 3 semester hours

THIS COURSE IS the study of all areas of theatre arts. Play production, directing, performance, make-up, costuming, and other phases will be used. Work on major production will be stressed during the semester. Three hours per week.

DEPARTMENT OF GRAPHIC ARTS

MR. MALCOLM JONES, *Chairman*

101-102 Printing Orientation 3 semester hours

A COURSE DESIGNED for students in graphic arts with emphasis on word study, including spelling, syllabication, hyphening, capitaliza-

tion and punctuation. Instruction is also given in proofreading, copy-fitting, newspaper style, law of the press, and printing terminology. Two hours of lecture per week.

111 Principles of Typography 3 semester hours

STUDENTS ARE TAUGHT the history and basic fundamentals of printing. Course includes instruction in printers' mathematics, elements of operation of Ludlow machine to set display type and assembling forms for newspaper production and commercial printing; also introduction in the manually-operated typesetting machines. Three hours lecture and four hours of laboratory per week.

112 Principles of Typography 3 semester hours

A STUDY OF linotype machine mechanisms and machine principles, and introduction in operation of the Teletypesetter and Linomatic tape. Laboratory periods include operation of typesetting machines, makeup of newspaper pages and advertisements. Three hours lecture and four hours of laboratory per week.

121 Introductory Preparatory Offset 3 semester hours

AN INTRODUCTION TO copy preparation, operation of the copying camera and related darkroom equipment. This class acquaints the student with line negatives, masking and platemaking procedures. Three hours lecture and four hours laboratory per week.

122 Introductory Preparatory Offset 3 semester hours

A continuation of 121 with an in-depth study of films, screens, and halftones. Detailed instruction is given on masking and platemaking equipment and procedure. Three hours lecture and four hours laboratory per week.

131 Elementary Presswork 3 semester hours

BASIC FUNDAMENTALS are stressed in the operation of hand-fed, cylinder and automatically operated platen letterpress and offset presses. Laboratory experiences include makeready methods and procedures, imposition, lockup, and care and maintenance of equipment. Also a study of paper, inks, rollers, and common pressroom problems. Three hours lecture and four hours laboratory per week.

132 Offset Production Methods 3 semester hours

A STUDY IS made of inks, papers, and chemicals used in the production of offset printing. Basic fundamentals are stressed in operation and maintenance of large offset presses, using actual production work on these presses as an integral part of the course. Three hours lecture and four hours laboratory per week.

213 Advanced Typography 3 semester hours

DEVELOPMENT AND practice of efficient procedures in producing

layouts for newspaper advertisements, commercial forms, book work, with a continuation of 112 to provide additional Ludlow, Linotype and Teletypesetter experience. Also, an introduction is made of the Linofilm Quick—a machine to set by the photographic method—and the Linoquick Perforator. Laboratory periods include preparation of working layouts and composition of forms ready for printing by both letter press and offset presses. Three hours lecture and four hours of laboratory per week.

214 Advanced Typography 3 semester hours

THOROUGH STUDY of Photocomposition and electronic equipment with emphasis on operation and maintenance. Also, a study of supervisory responsibilities such as safety, quality control, estimating and new developments in the printing industry. Laboratory periods include advanced methods of typography, layout, composition, make-up and pasteup of complex newspaper, commerical and book forms. Three hours lecture and four hours laboratory per week.

223 Advanced Preparatory Offset 3 smester hours

THIS COURSE IS an advanced study of a copying camera and related darkroom equipment. Duotone and direct color separation; densitometry, advanced masking and platemaking are stressed. Three hours lecture and four hours laboratory per semester.

224 Advanced Preparatory Offset 3 semster hours

A CONTINUATION OF 223, this course emphasizes the indirect color separation method. Detailed study is made of color correction, registering systems, four-color masking and platemaking. Instruction is also given on the very latest mechanical and computerized methods of photo-offset. Three hours lecture and four hours laboratory per semester.

233 Advanced Production Methods 3 semster hours

THIS COURSE CONSISTS of theory, practice and problems of offset work. Lectures and laboratory experience in sheetfed and web offset presses. The student is introduced to the production of two, three, and four-color process printing. Production of increasingly complex jobs are produced by offset printing. Three hours lecture and four hours laboratory work per week.

234 Productions Methods Seminar 3 semester hours

PROVIDES THE STUDENT an opportunity to put into practice the knowledge and experience gained in the previous courses in graphics. Actual production of complex jobs are to be produced. Special problems which are encountered in the maintenance and operation of the sheetfed and offset presses are an integral part of the course. Three hours lecture and four hours laboratory per week.

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

MR. JAMES G. GARRISON, *Chairman*

101 Hygiene 3 semester hours

A COURSE DESIGNED to give a general knowledge of the body that will result in a more wholesome life. Personal health problems are emphasized. Mental, physical, and social factors influencing health are studied. Three hours per week.

Women

101-102 Basic Physical Education for Women 1 semester hour each

BASIC COURSE requirements consisting of big muscle, finer muscles, and coordinating activities through participation of team and individual sports. Physical fitness, poise, gracefulness, and wholesome attitude toward physical, mental, social, and emotional development are the desired objectives of this course. Activities which will be offered are volleyball, basketball, softball, speedball, tennis, badminton, tumbling, trampoline, basic rhythms, interpretative dance, and table tennis. Two hours per week.

103 Recreational Activities 1 semester hour

A COURSE IN indoor and outdoor competitive sports, designed to be helpful in playground and church recreation. Three hours per week.

121 Beginning Swimming 1 semester hour

A BEGINNER'S COURSE in swimming which teaches elementary water activities and starts teaching the various strokes. Two hours per week.

122 Elementary and Advanced Swimming 1 semester hour

TEACHES VARIOUS strokes, water ballet, and elementary life saving fundamentals. Senior life saving course will be given for those who qualify. Two hours per week.

Men

151-152 Basic Physical Education 1 semester hour each

BASIC COURSES consisting of conditioning activities of low and high organization, individual and team games to develop fundamental skills. The course is designed also to teach the basic rules and skills of at least three of the following games per semester—touch football, volleyball, basketball, soccer, softball, tennis, badminton, table tennis. Two hours per week.

153 Elementary Swimming 1 semester hour

THE FUNDAMENTAL skills in executing various strokes are emphasized. Two hours per week.

154 Recreational Games 1 semester hour

BASIC COURSE IN fundamentals and rules of games and minor sports. This course is designed for those interested in church, YMCA, Boy Scout, or school work. Two hours per week.

157 Tumbling and Apparatus 1 semester hour

PRIMARILY BASIC work on mats, horizontal bars, and trampoline. Two hours per week.

258 Advanced Swimming 1 semester hour

PHYSICAL EDUCATION 153 or its equivalent is a prerequisite for this course. A certificate for senior life saving goes with this course. Two hours per week.

DEPARTMENT OF LANGUAGES

MR. M. EUGENE WILLIAMS, *Chairman*

STUDENTS WHO HAVE satisfactorily completed two years of a language in high school will not receive credit for 101-102 in the same language. They should take 201-202. If a student has satisfactorily completed only one year of a language in high school, he will receive credit for 102 when completed in the same language.
NO CREDIT IS given for a 101 course until the 102 semester is completed.

French

101-102 Elementary French 3 semester hours each

FOR THOSE WITH no previous study of the language or those who received no high school credit in French. Fundamentals of grammar. Simple compositions. Constant training in pronunciation based on phonetics and the language laboratory. Simple readings during second semester. One lab period per week.

201-202 Intermediate French 3 semester hours each

TWO YEARS OF high school French, or French 101 and 102, required. Rapid review of grammar, idiomatic constructions, and vocabulary. Short stories, a play, and a novel by selected authors are read. Frequent dictations and some conversational French.

251-252 Introduction to Literature 3 semester hours each

RAPID REVIEW OF most difficult parts of grammar. Survey of French literature from Chanson de Roland to twentieth century, with particular emphasis upon seventeenth century selected writings. Library assignments and daily reports. Offered on demand.

Latin

101-102 Elementary Latin 3 semester hours each

A COURSE INTENDED for those who have never studied Latin. A study of grammar along with a building of vocabulary. Written exercises and translations.

201-202 Intermediate Latin 3 semester hours each

RAPID REVIEW OF grammar. Some study is made of the Roman political and social institutions. Reading of selections from Petronius, Pliny, St. Augustine, Sallust, Livy, Tacitus, Suetonius, Eutropius, Ammianus Marcellinus, Seneca, Ovid, and Cicero.

Spanish

101-102 Spanish 3 semester hours each

THIS COURSE IS designed for those who wish to begin the study of language or those who have received no high school credit in Spanish. Emphasis is placed on Spanish pronunication, simple conversation, dictation, short compositions, and fundamentals of grammar. The language laboratory is used within the three class periods per week.

201-202 Spanish 3 semester hours each

TWO YEARS of high-school Spanish or Spanish 101-102 are required. A review of Spanish conversational grammar is maintained by its utilization in the spoken language. Cultural aspects of Spanish speaking countries are brought through translations, dictations and discussions. The language laboratory is used within the three class periods per week.

251-252 Introduction to Spanish Literature
3 semester hours each

THIS IS a survey course designed to give students a comprehensive study of Spanish literature from its beginning up to the present time. It offers a well-rounded critical appraisal of the outstanding works and personalities of a great civilization and the political, social and artistic backgrounds that produed the literature. It includes *Poema de Mio Cid*, and selections from Don Quixote, Lope de Vega, Don Juan, Galdos, Unamuno, Jimenez, and Garcia Lorca. Written and oral reports are required from parallel readings. This course is offered on demand.

PREREQUISITE: Spanish 201-202 or its equivalent.

DEPARTMENT OF MATHEMATICS

Mr. E. C. POWELL, Chairman

1-2 Mathematics Review No credit

THESE COURSES are designed for those whose scores on the mathematics placement examination indicate a definite need for *two se-*

mesters of mathematics review to prepare them for College Algebra 103. Attainment of a "C" average in these two courses is necessary before enrollment in College Algebra 103. Three hours per week for each of two semesters.

3 Plane Geometry No credit

WHILE THIS COURSE includes the full high school subject of Euclidian Geometry, it covers a great deal more in logical analysis and the reasoning process that is of particular value to all engineering and pre-law students. The course is required of all students whose transcripts indicate a deficiency in geometry and who are candidates for the associate degree. Three hours per week.

4 Mathematics Review No credit

THIS COURSE is designed for those students who, according to their scores on the mathematic placement examination, have insufficient background in mathematics to attempt College Algrebra 103. Attainment of a "C" average in this one-semester course is necessary before enrollment in College Algbra 103. Three hours per week.

103 College Algebra 3 semester hours

THIS COURSE IS the standard freshman course in college algebra. The topics discussed are: the real and complex number systems; linear, quadratic, exponential, and logarithmic functions; systems of equations; matrices and inequalities. Three hours per week.

REQUISITE: A satisfactory score on the mathematics placement examination.

104 Solid Geometry 2 semester hours

GEOMETRY OF FIGURES in space; including a review of plane Geometry, a study of formulas and their application. Required of all pre-engineering students who enter without a previous study of solid geometry.

PREREQUISITE: Plane Geometry.

105 Analytic Trigonometry 3 semester hours

THIS COURSE IS a study of trigonometry and an introduction to infinite series. The topics discussed are: the trigonometric functions, inverse functions, radian measure, solution of triangles, and an introduction to series and probability. Three hours per week.

PREREQUISITE: Mathematics 103.

109 Algebra and Trigonometry 5 semester hours

THIS IS AN integrated course in algebra and trigonometry. The topics are: the real and complex number systems; linear, quadratic, exponential, logarithmic, trigonometric, and inverse functions; inequalities, matrices, series, probability, and the slide rule. Five hours per week.

REQUISITE: An above average score on the mathematics placement examination.

111 Engineering Drawing 2 semester hours

FREE-HAND LETTERING, orthographic projection, auxiliary views, sectional views, use of working drawings, isometric projection, technical sketching, perspective, pencil and ink tracing. One hour lecture, 2 hours laboratory per week.

112 Descriptive Geometry 2 semester hours

TOPICS DISCUSSED are edge and normal views, straight lines and planes, curved lines, curved and warped surfaces, intersections, developments and vector geometry. One hour lecture, 2 hours laboratory per week.

201-202 Analytic Geometry and Calculus 5 semester hours each

THIS COURSE IS a study of differential and integral calculus with an introduction to analytic geometry. The topics discussed are: introduction to analytic geometry; functions; limits; differentiation of algebraic and transcendental functions; anti-derivatives; formal integration; conic sections; parametric equations and polar coordinates; infinite series; partial differentiation; multiple integration; vectors; and applications. Five hours per week.

PREREQUISITES: Mathematics 103 and Mathematics 105; or Mathematics 109.

205 Surveying 3 semester hours

CONSTRUCTION, CARE and use of surveying instruments. Theory and practice in the elements of plane surveying. Two hours lecture, one two-hour lab per week.

206 Surveying 3 semester hours

CONSTRUCTION AND route surveys, earthwork computations, and related topics. Two hours lecture, one two-hour lab per week.

DEPARTMENT OF MUSIC

MR. JAMES M. CHAMBLEE, *Chairman*

THE COURSES IN music are designed to serve three purposes:

1. *TO PROVIDE* thorough training in the practice, literature, theory, and history of music for the student who wishes to concentrate on music in the liberal arts curriculum leading to the associate degree.
2. *TO PROVIDE* a solid foundation for the student who elects music as his major subject in the curriculum leading to the A.B. and B.M. degrees.
3. *TO PROVIDE* students in other departments with elective courses in music designed to increase knowledge of religious

music and to add cultural value and enjoyment to the general liberal arts program.

101-102 Notation, Sight-singing, and Dictation 1 semester hour each

INTRODUCTORY COURSE, intended to provide a basic knowledge of the common terminology of music, rhythms, intervals, and scales. Required of all music majors. 2 laboratory hours per week.

151-152 Harmony 3 semester hours each

A BEGINNING COURSE in the elements of musical composition, including triads, inversions, seventh chords, nonharmonic tones, elementary modulation, keyboard harmony, and short compositions. Required of all music majors.

PREREQUISITE OR corequisite: Music 101-102.

161 Music Appreciation 3 semester hours

AN INTRODUCTION to musical understanding, emphasizing elements, styles, and forms. Integrated with the other arts and the humanities in general. Lectures, research, recordings, and concerts.

201-202 Notation, Sight-singing, and Dictation 1 semester hour each

CONTINUATION OF Music 101-102, with work in clef-reading, rhythms, intervals, chords, and melodies, utilizing exercises from musical literature. Required of all music majors. Two laboratory hours per week.

PREREQUISITE: Music 101-102.

253-254 Advanced Harmony 3 semester hours each

A CONTINUATION of Music 151-152, including chromatic harmony, advanced modulation, advanced keyboard harmony, and larger compositions. Required of all music majors.

PREREQUISITES: Music 101-102, 151-152.
COREQUISITES: Music 201-202.

171-172 Introduction to Music Literature 2 semester hours each

A COURSE FOR the music major designed to acquaint him with representative examples of the types, forms, and styles of music with which he will have experience during his lifetime. Emphasis is placed on good listening techniques. Required of all music majors.

Applied Music

THE FOLLOWING courses in applied music are open to any student in the college. Work in applied music is regarded not merely as technical training in performance, but also as a study of the standard literature. Credit in applied music is given on the basis of (1) the

stage of advancement and (2) the number of lessons per week. The general prerequisite for credit in applied music is a basic knowledge of the instrument to be studied. Copies of study for each instrument will be sent upon request.

ALL STUDENTS taking applied music for credit are required to attend bi-monthly student recitals and college sponsored concerts. Music majors must also participate in a musical organization and take part in prescribed concerts. A minor in piano is required of all music majors not having piano as their major. No credit will be given to music majors for preparatory piano, voice, or organ.

100A Preparatory Voice No Credit

ONE HALF-HOUR lesson and four practice hours per week.

111A-112A First-Year Voice 1 or 2 semester hours each

ONE OR TWO half-hour lessons per week and six or twelve practice hours per week, respectively.

211A-212A Second-Year Voice 1 or 2 semester hours each

ONE OR TWO half-hour lessons per week and six or twelve practice hours per week, respectively.

113A Class Instruction in Voice 1 semester hour

BEGINNING VOICE students only. One class hour and 4 practice hours per week. Offered only upon demand.

SIMILAR DESCRIPTIONS with regard to value, hours, and prerequisite work apply to each of the courses B, C, D, E, and F.

B. Piano	C. Organ	D. Woodwind	E. Brass	F. Percussion
100B	100C	100D	100E	100F
111B-112B	111C-112C	111D-112D	111E-112E	111F-112F
211B-212B	211C-212C	211D-212D	211E-212E	211F-212F
113B	113C	113D	113E	113F

Ensembles

191 College Choir 1 semester hour

MEMBERSHIP IS open to any college student. Performances include fall, Christmas, and spring concerts, as well as numerous other on-campus engagements throughout the year. Three rehearsal hours per week. May be repeated for credit.

191T Touring Choir ½ semester hour

MEMBERSHIP SELECTED from the College Choir by the director. Performs various off-campus programs throughout the year, including an extensive tour in the spring. One additional rehearsal hour per week. May be repeated for credit.

103 College Band 1 semester hour

OPEN TO ALL qualified instrumentalists on the campus. During the fall semester the band presents music at all home football games. Three rehearsal hours per week. May be repeated for credit.

OTHER ENSEMBLES (no credit) are organized, from time to time, for student participation.

163 Art Appreciation 3 semester hours

AN INTRODUCTION to the understanding and appreciation of the visual arts through a broad survey of fundamental artistic techniques and art history.

DEPARTMENT OF NURSING

MRS. ALMIRA H. OCKERMAN, *Chairman*

Nursing 101 1 semester hour

THIS COURSE is an exploration into why the basic sciences of anatomy, physiology, chemistry, microbiology, the humanities and communication skills are included in the nursing curriculum. The case method of presentation is used. The class meets for one hour each week.

Nursing 102 2 semester hours

THIS COURSE is an introduction to nursing. The historical origins of nursing are explored. Resources for health and welfare services are presented. The ethical principles which guide those who are caring for the sick are discussed. The class meets twice each week for one hour.

Nursing 103 6 semester hours

A STUDY of the fudamental principles of the care of the sick, relating behavioral and natural sciences to nursing, for the beginning student in nursing. Problem solving approach to patient care is introduced. Pharmacologic concepts and normal and therapeutic nutrition concepts are intergrated into this and following nursing courses. The class meets for nine hours each week (three hours of class and six hours of supervised experience).

PREREQUISITES: Biology 222, Chemistry 173, Nursing 102.

Nursing 201 6 semester hours

A COURSE in nursing focusing on the approaches to general and specific needs of patients requiring medical and surgical treatment. The preventative, curative, and rehabilitative aspects of nursing practice are emphasized throughout. The class meets for nine hours each week (three hours of class and six hours of supervised experience).

PREREQUISITE: Nursing 103.

Nusing 202 6 semester hours

THIS COURSE IN nursing introduces the family concept of maternal and infant care. It focuses on the normal events throughout the maternity cycle. The nurse's role in prenatal intrapartal, and postpartal care is discussed. Normal child growth and development from birth through adolescense is presented. The class meets for nine hours a week (three hours of class and six hours of supervised experience).

PREREQUISITES: Nursing 201 and Microbiology 241.

Nursing 203 2 semester hours

THIS IS A continuation of Nursing 102, focusing on the preparation for nursing practice. Included is comparative organization and administration of large and small hospitals and nursing services; the ethics and amenities of employment; the functions of professional organizations; the legal responsibilities and expectations of the Registered Nurse. The class meets for two hours a week.

PREREQUISITES: Nursing 201.

Nursing 303 10 semester hours

A PRESENTATION OF psychiatric nursing concepts of adaptive and maladaptive human behavior, supportive, and re-educative concepts of nursing intervention in theoretical and actual clinical settings. The class meets for thirty hours a week (six hours class and twenty-four hours of selected supervised experience).

PREREQUISITES: Nursing 203.

302 Nursing 12 semester hours

THE MORE COMPLEX aspects of maternal and child care are presented in this course. Student seminars explore family-centered probblems in maternity care in depth. Class discussions on current theories of complications occurring during the maternity cycle are included. The problems and needs of the premature infant and present practices in the care of the premature infant are presented. A comprehensive approach to nursing care of the sick child is included with discussion of disease conditions commonly found in a given age period, along with current advances in child care. Impact of the sick child on the family is emphasized. The role of the nurse in meeting individual patient needs is emphasized throughout the course. The class meets for thirty hours a week (six hours of class and twenty-four hours of selected supervised experiences).

PREREQUISITE: Nursing 303

301 Nursng 12 semester hours

THIS COURSE is a continuation of Nursing 201 and studies the role of the nurse in meeting specific medical and surgical problems of people requiring more complex diagnostic and treatment practices. Patient care management is introduced through team nursing. Organization and mobilization of the health team in the event of a disaster is presented. The class meets for thirty hours a week (six hours of class and twenty-four hours of selected supervised experiences).

PREREQUISITE: Nursing 303

DEPARTMENT OF RELIGION

MRS. DAISY LOU MIXON, *Chairman*

101 Understanding The Old Testament 3 semester hours

THIS COURSE AIMS to introduce the student to the range and depth of the scriptural heritage from Ancient Israel which has profoundly influenced Western Civilization.

102 Understanding The New Testament 3 semester hours

THIS COURSE AIMS to introduce the student to the writings of the New Testament through a unifying approach by combining historical, theological, and literary perspectives.

121 Honors Program in Religion 3 semester hours

A SECOND SEMESTER freshman with an over-all average of at least 2.0 on all work attempted may elect to do a religion honor rather than take Religion 102. This program will carry three semester hours credit. This honors program will be offered during the Spring Semester of each year, the subject being announced during the preceding Fall Semester. Participants will be involved in one major research project each semester. Much of the student's work will be on an individual basis under the supervision of the professor who directs this program.

DEPARTMENT OF SCIENCE

Mr. E. C. Powell, *Chairman*

Biology

101 General Biology (Botany) 4 semester hours

A STUDY OF all the major groupings of plants with special emphasis being placed on their morphological and physiological development, life processes, heredity and evolution, relationship to environment, and biological importance. Three hours of lecture and three hours of lab per week.

102 General Biology (Zoology) 4 semester hours

AN INTRODUCTORY study of animal biology with emphasis directed toward appreciation, scientific method, and basic understanding of general principles and laws of the animal kingdom.

LABORATORY WORK consists of important zoological principles and the study of representatives from the animal kingdom. Three lecture and 3 laboratory hours per week.

123 Medical Biology 3 semester hours

THIS SURVEY of human biology presents an integrated concept of the normal structure and function of the various parts of the body

and of some of the pathological conditions which affect these parts. Through readings, discussions, and demonstrations the student comes to appreciate and to better understand each of the systems. Medical terminology, with the significance of its prefixes and suffixes, is emphasized throughout the course.

MEDICAL SECRETARIAL and pre-optometry students only. Three lecture hours a week.

221 Anatomy 4 semester hours

A STUDY OF the human body. Emphasis is placed on the structural relationships between cells and tissues and organs and systems. Classroom and laboratory procedures enable the student to visualize and comprehend the unity and efficiency of the body as a whole. Three lecture and 3 laboratory hours a week.

222 Physiology 4 semester hours

AN UNDERSTANDING of the fundamental chemical and physical processes as they occur throughout the human body is developed. The relation of function to structure is stressed. Current theories are explored in lectures and discussions. Changes in the various systems are demonstrated and measured in the laboratory in order that the student may acquire a knowledge of the mechanisms which maintain a relatively constant internal environment. Three lecture and 3 laboratory hours a week.

PREREQUISITES: Biology 221 and Chemistry 171, or permission of the department.

241 Microbiology 4 semester hours

A STUDY OF THE morphology, fundamental physiological processes, and identification of micro-organisms, with emphasis on bacteria. The relationship of bacteria to sanitation, to personal and public health, and to food preservation is stressed. Three hours lecture and 3 hours laboratory per week.

PREREQUISITE: Biology 101 or permission of the department.

Chemistry

171-172 Chemistry 4 semester hours each

THIS COURSE emphasizes the fundamental principles, theories, laws and basic facts of chemistry. Special consideration is given to writing and balancing equations. The 172 laboratory includes semimicro qualitative analysis. Three lecture and 3 laboratory hours per week.

REQUISITE: Eligibility to take Math 103.

173 Chemistry 4 semester hours

AN INTRODUCTORY course in basic chemistry designed to meet the needs of nurses. This course surveys principles of inorganic, organic and biological chemistry as related to human health. Restricted

to nursing students only. Three lecture and 3 laboratory hours per week.
PREREQUISITE: Chemistry 171.

275-276 Organic Chemistry 4 semester hours each
THIS COURSE WILL include a systematic study of the various aliphatic and aromatic hydrocarbons and their derivatives with emphasis on modern theories of structure and reactivity. The laboratory will include the synthesis, purification and identification of organic compounds. Three lecture and three laboratory hours per week.
PREREQUISITES: Chemistry 171-172.

Physics

181-182 General Physics 4 semester hours each
THIS IS AN introductory course in college physics. It includes a study of mechanics, heat, sound, magnetism, electricity, light, and optics, with a brief survey of modern physics. Practical uses of the principles of physics are emphasized by the solution of numerous problems and by laboratory experiments. Three lecture and 3 laboratory hours per week.
PREREQUISITES OR corequisites: Mathematics 103 and 105, or 109.

185-186 Physics 5 semester hours each
THIS IS A MORE thorough and rigorous introduction to the fundamental principles of physics than is offered in Physics 181, 182. It is especially designed for engineers and for physics, chemistry, or mathematics majors. Emphasis is placed on an analytical study of the fundamental principles of mechanics, heat, sound, electricity, light, and modern physics, with much stress being laid on the solution of problems involving engineering applications of these principles. Three lecture hours and 6 problem-drill and laboratory hours each week.
COREQUISITES: Mathematics 201, 202.

DEPARTMENT OF SOCIAL SCIENCE

DR. CALVIN DICKINSON, *Chairman*

101-102 Western Civilization 3 semester hours each
A SURVEY OF history from the ancient times to the present. Emphasis is placed on major civilizations of the Near East, Greece, Rome, the Middle Ages, the Renaissance, the Reformation, and the Enlightenment, through 1945. Three hours per week.

201-202 United States History 3 semester hours each
A SURVEY OF the influences and forces that have made our country what it is today. Outside reading in primary and secondary sources. Three hours per week.

Sociology

205 Sociology **3 semester hours**

AN INTRODUCTION to the principles of sociology, the structure and function of society. A basic course designed to meet the needs of beginners in this field. Three hours per week.

Government

108 Government **3 semester hours**

OBJECTIVE IS TO acquaint the student with the basic principles, organization, and functions of American national government. A brief view is also taken of state governments. Three hours per week.

Geography

151 World Regional Geography **3 semester hours**

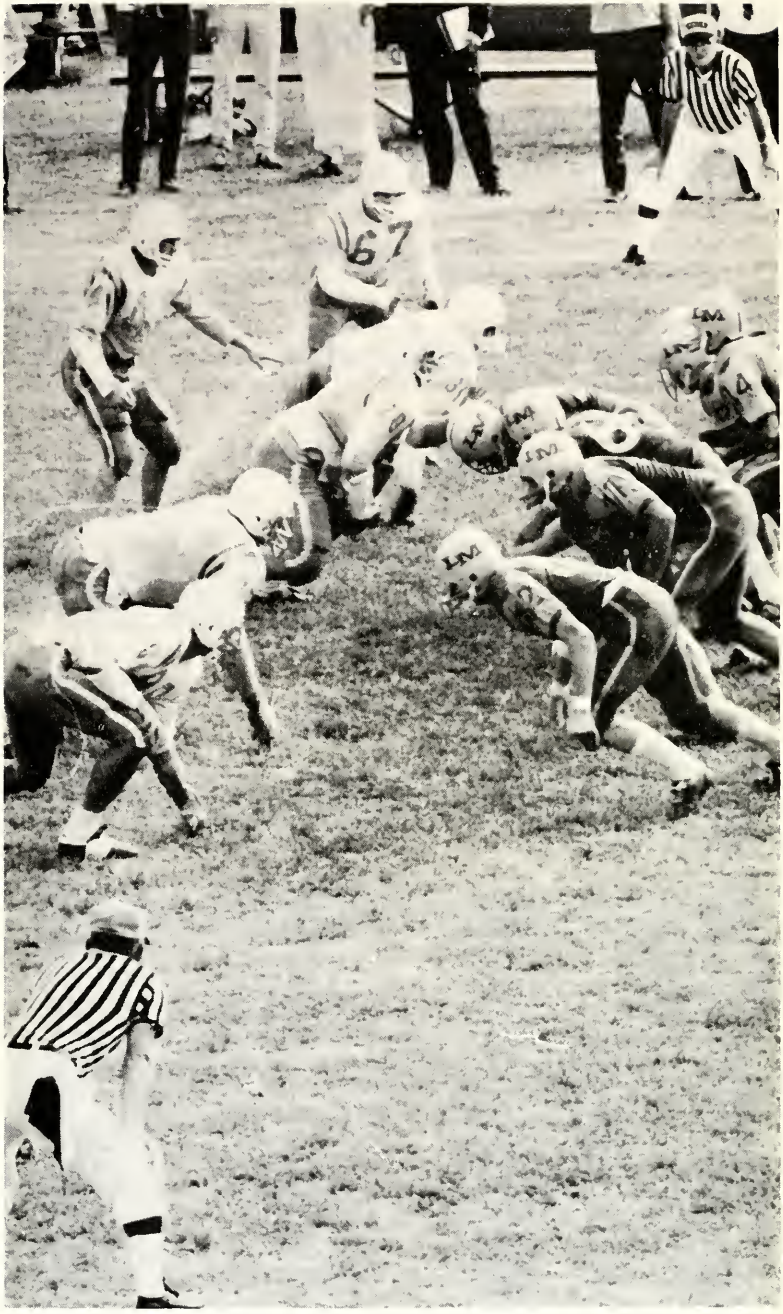
AN INTRODUCTORY world-wide survey of the elements of the natural environment in their relation to the life of man. A study of Europe, Asia, Africa, North America, South America, and the Pacific World, showing the interrelationship between peoples, nations, etc., in the age of scientific development. Three hours per week.

Psychology

201 General Psychology **3 semester hours**

THIS COURSE IS a survey of the problems, principles and methods of psychology. The study leads to advanced study in psychology. Three hours per week.

CHOWAN'S WINNING TRACK TEAM



CHOWAN BRAVES IN ACTION

The Directory

The Board of Trustees

Officers of the Board, 1968

Dr. Bruce E. Whitaker* ..... President of the College
H. D. White ..... Chairman
Mrs. C. W. Beasley ..... Vice-Chairman
Ben C. Sutton ..... Secretary
Mrs. Marie Landing ..... Assistant Secretary
* Ex-Officio

☆ ☆ ☆

Term Expiring 1968

Joe E. Eagles ..... Macclesfield
Rev. John C. Gill, Jr. ..... Williamston
Herbert Jenkins, Jr. ..... Aulander
William R. Raynor ..... Ahoskie
J. Guy Revelle, Jr. ..... Murfreesboro
Russell Stephenson ..... Wilson
Dewey W. Wells ..... Elizabeth City

Term Expiring 1969

Mrs. C. W. Beasley ..... Colerain
Roland L. Garrett ..... Elizabeth City
Rev. Clarence E. Godwin ..... Oxford
Dr. W. Raleigh Parker ..... Woodland
H. Douglas White ..... Rocky Mount
A. B. Whitley ..... Greenville
Edwin L. Williams ..... Kinston

Term Expiring 1970

Charles L. Revelle, Sr. ..... Murfreesboro

J. E. Ferebee ..... Camden

Charles Lee Smith ..... Raleigh

Frank S. Pittman ..... Scotland Neck

Ollie M. Brown ..... Ahoskie

Mrs. Lois A. Daniel ..... Wake Forest

Rev. Bennie Pledger ..... Colerain

Term Expiring 1971

A. J. Watkins ..... Henderson

Ronald W. Crow ..... Greensboro

E. R. Evans, Sr. ..... Ahoskie

Rev. J. Felix Arnold ..... Enfield

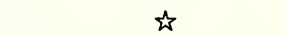
Mrs. William C. (Lessie) Roberts ..... Rolesville

Mrs. Russell (Edna) Wiley ..... Washington

Rev. Thomas H. Caulkins ..... Goldsboro

HONORARY LIFE TRUSTEE ..... Rev. Oscar Creech ..... Ahoskie

*Ex-Officio



Executive Committee of the Board, 1968

Dewey W. Wells ..... Elizabeth City

E. R. Evans ..... Ahoskie

J. E. Ferebee ..... Camden

Herbert Jenkins, Jr. ..... Aulander

William R. Raynor ..... Ahoskie

Charles L. Revelle, Sr. ..... Murfreesboro

J. Guy Revelle, Jr. ..... Murfreesboro

H. D. White ..... Rocky Mount

Edwin L. Williams ..... Kinston

The Board of Advisors, 1968

Senator Irwin Belk ..... Charlotte
Chairman, Board of Advisors
President, Belk Enterprises, Inc.

Mr. John K. Barrow, Jr. ..... Ahoskie
President, Barrow Manufacturing Company

Mr. E. P. Brown, Sr. ..... Murfreesboro
President, American Timber Products Company,
Division of Georgia-Pacific Corporation

Mr. Charles C. Cameron ..... Charlotte
President and Chairman of the Board, First Union National Bank

Mr. John M. Camp, Jr., ... Franklin, Virginia
Union Camp Corporation

Dr. Donald S. Daniel, M. D. ..... Richmond, Virginia

Dr. Rachel Darden Davis, M. D. ..... Kinston

Mr. Braxton B. Dawson ..... Washington
President, Coca Cola Bottling Company

Mr. Claude F. Gaddy ..... Raleigh
Senior Vice-President, Gaddy Real Estate Company

Mr. Warnie Gurkin ..... Plymouth

Mrs. A. M. Hart ..... Portsmouth, Virginia

Dr. Deryl Hart ..... Durham
President Emeritus, Duke University

Mr. H. Dail Holderness ..... Tarboro
President, Carolina Telephone & Telegraph Company

Mr. A. L. Jameson ..... Williamston
Vice-President, North Carolina Division
Virginia Electric and Power Company

Dr. H. Melvin Kunkle ..... Portsmouth, Virginia

Mr. Charles P. Landt ..... Raleigh
President, Cameron-Brown Company

Mrs. Robert F. Marks ..... Boykins, Virginia

Dr. A. T. Mayo ..... Portsmouth, Virginia
Vice Chairman Board of Advisors-Chowan College
Mayo-Barham Clinic

Mr. James M. Piette ..... Franklin, Virginia
Vice-President, Union Camp Corporation
Resident Manager, Franklin Plant

Mrs. L. Richardson Preyer ..... Greensboro

Mr. T. B. Rose, Jr. ..... Henderson
Chairman of the Board, Rose's Stores, Inc.

Mr. W. Mercer Rowe, Jr. ..... Wilmington
W. M. Rowe and Company, Consultants

The Honorable Terry Sanford ..... Raleigh

Senator George M. Wood ..... Camden

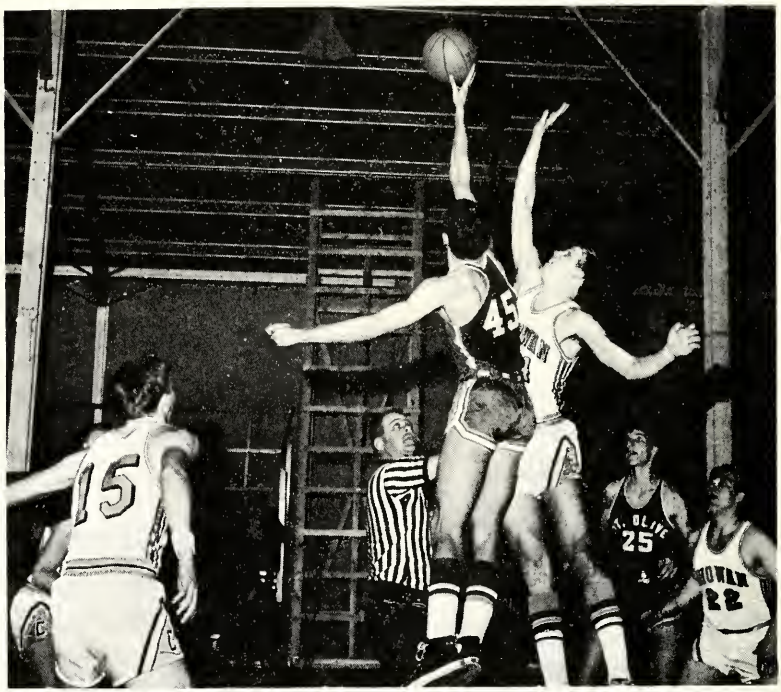
Mr. Don G. Matthews, Jr. ..... Hamilton

Mr. Dewey W. Wells ..... Elizabeth City
Chairman, Executive Committee Board of Trustees-Chowan College

Dr. Bruce E. Whitaker ..... Murfreesboro
President, Chowan College

Mr. H. D. White ..... Rocky Mount
Chairman, Board of Trustees-Chowan College

Dr. R. Kelly White ..... Conway
President Emeritus, Belmont College



ACTION ON CHOWAN'S BASKETBALL COURT

COLLEGE COMMITTEES

Endowment Committee, 1968

Gilbert T. Francis, *Chairman* ..... Boykins, Virginia
John O. Askew, III ..... Harrellsville
Mrs. C. W. Beasley ..... Colerain
Edwin Branch ..... Enfield
E. P. Brown, Sr. ..... Murfreesboro
J. Carlton Cherry ..... Ahoskie
Roland Garrett ..... Elizabeth City
H. S. James, Jr. ..... Franklin, Virginia
Cohen W. Parker ..... Aulander
R. Hunter Pope ..... Enfield
J. A. Pritchette ..... Windsor
William R. Raynor ..... Ahoskie
J. Guy Revelle, Jr. ..... Murfreesboro
Dr. Gilbert T. Stephenson ..... Pendleton
George T. Underwood ..... Murfreesboro
A. J. Watkins ..... Henderson
H. D. White ..... Rocky Mount
B. M. White-Hurst ..... Roanoke Rapids

Grounds Committee, 1968

A. O. George, Sr., Chairman ..... Murfreesboro
Oscar Creech, Vice-Chairman ..... Ahoskie
Mrs. T. J. Benthall ..... Ahoskie
Mrs. Bynum Brown, Sr. ..... Murfreesboro
Mrs. M. H. Mitchell ..... Ahoskie
Mrs. G. B. Storey ..... Murfreesboro

General Counsel, 1968

J. Guy Revelle, Jr., *General Counsel* ..... Murfreesboro
L. Frank Burleson, Jr., *Assistant General Counsel* ..... Murfreesboro

Alumni Association, 1968

James E. Enroughty, *President* ..... Norfolk

The Administration

Bruce E. Whitaker ..... President of the College
B. Franklin Lowe, Jr. ..... Acting Dean of the College
Ben C. Sutton ..... Business Manager
Virgil L. McBride ..... Assistant to the President and Director of Development
R. Hargus Taylor ..... Chaplain to the College
A. Paul Thompson ..... Dean of Student Affairs
Harvey W. Harris ..... Director of College Relations
Darrell H. Nicholson ..... Registrar
E. Frank Stephenson, Jr. ..... Director of Admissions
J. Irving Brooks ..... Dean Emeritus and Assistant to Director of Admissions
Miss Arelia Adams ..... Bursar
Mrs. Dell McKeithan ..... Dean of Women
Clifton S. Collins ..... Dean of Men
Carlyle R. Wimbish ..... Director of Alumni Affairs
Mrs. Wanda Edwards ..... College Nurse

☆ ☆ ☆

Administrative Assistants

Mrs. Alva Bowling ..... Head Resident, Gibbs House
Mrs. Irma Leigh Callis ..... Head Resident, Belk Hall
Mrs. Ann P. Falkener ..... Head Resident, College Street Hall
Mrs. A. O. George ..... Head Resident, Jenkins Hall
Mr. Robert S. Griffin ..... Head Resident, East Hall
Mr. and Mrs. G. F. Pappendick ..... Head Residents, West Hall
Mr. William E. Ransom ..... Head Resident, Mixon Hall
Mr. Jack Hassell ..... Superintendent of Buildings and Grounds
Mrs. Marie Landing ..... Secretary to the President
Mrs. Marjorie Sewell ..... Secretary to the Dean of the College
Mrs. Elaine Cooke ..... Assistant to the Bursar
Mrs. Aldeen Gatewood ..... Assistant to the Bursar
Mrs. Peggy Hare ..... Secretary, Business Manager
Mrs. June Powell ..... Secretary, Dean of Student Affairs
Mrs. Jeanette West ..... Secretary, Assistant to the President and Director of Deevlopment
Mrs. Rose Drake ..... Secretary, Director of College Relations
Mrs. Wanda Pearce ..... Secretary, Director of Admissions
Miss Janie Davis ..... Secretary, Director of Admissions, Dean of Men, Dean of Women

Mrs. Ruby Holloman.....Assistant to the Registrar
Mrs. Sue Rose .....Assistant to the Registrar
Mrs. Ruth Marks.....Secretary, Director of Graphic Arts
Mrs. Edith Parker.....Switchboard Receptionist
Mrs. Mildred Tyler.....Secretary, Chaplain, Director of Athletics, Director of Nursing
Mrs. Alice Vann.....Secretary, Faculty

ONE OF CHOWAN'S BEAUTIFUL COEDS

COEDS STUDY BETWEEN CLASSES

THE FACULTY

BRUCE E. WHITAKER, (1957), *President of the College*
B.A., Wake Forest University
B.D., Th.M., Th.D., Southern Baptist Theological Seminary
Additional Graduate Study, George Peabody College for Teachers

B. FRANKLIN LOWE, JR., (1964), *Acting Dean of the College, Religion*
B.A., Furman University
B.D., Southeastern Baptist Theological Seminary
Ph.D., Emory University

UNDINE W. BARNHILL, (1965), *English*
B.A., Meredith College
M.A., East Carolina University
Additional Graduate Study, Lafayette College, Harvard University, University of North Carolina at Chapel Hill, East Carolina University

BETTY N. BATCHELOR, (1961), *English, Spanish*
B.A., Atlantic Christian College
M.A., Additional Graduate Study, University of North Carolina at Chapel Hill, Universidad Interamericana

SHIRLEY WILLIAMS BOWERS, (1966), *Science*
B.A., M.A., East Carolina University

ROBERT W. BROWN, (1963), *Music*
B.A., Atlantic Christian College
M.Ed., Florida State University
Additional Graduate Study, Catholic University, Wake Forest University, East Carolina University, Boston University

HELEN G. BURGWYN, (1964), *Business*
B.S., University of North Carolina at Greensboro
Additional Study, East Carolina University, Georgia State College

MARYIVA CARPENTER, (1966), *Nursing*
B.S.N., Whitworth College
M.N.A., Syracuse University

MORRIS E. CARSON, (1966), *Spanish*
B.A., Lynchburg College
M.A., University of Mississippi
Additional Graduate Study, Universidad Interamericana

TRELLES G. CASE, (1964), *Music*
B.M., University of Southern Mississippi
M.M., Florida State University
Studies at the Mozarteum, Salzburg, Austria

JAMES M. CHAMBLEE, (1959), *Music, Chairman, Department of Music*

B.A., University of North Carolina at Chapel Hill
M.A., Columbia University
Ph.D. Candidate, University of North Carolina at Chapel Hill

GEN SEN CHU, (1966), *Assistant Librarian*

B.A., Tankong College of Arts and Science
M.A., Appalachian State University

CLIFTON S. COLLINS, (1967), *Dean of Men, Physical Education*

B.A., University of Richmond
B.D., Southeastern Baptist Theological Seminary
M.A., East Carolina University

JANET A. COLLINS, (1964), *Physical Education*

B.S., Westhampton College of the University of Richmond
Graduate Study, Southeastern Baptist Theological Seminary
M.Ed., University of North Carolina at Chapel Hill

ANNA BELLE CROUCH, (1958), *Business, English*

B.S., Southeast Missouri State College
M.R.E., Additional Graduate Study, Southern Baptist Theological Seminary
M.A., Columbia University
Additional Graduate Study, East Carolina University, Union Theological Seminary, Virginia State College

JAMES B. DEWAR, (1967), *Science*

B.A., M.A., East Carolina University
Additional Graduate Study, Colorado State University

PHYLLIS D. DEWAR, (1966), *Science*

A.B., East Carolina University
M.S.T., Illinois Wesleyan University
Additional Graduate Study, Louisiana State University

JANE C. DICKIE, (1966), *Mathematics*

B.A., Duke University
Graduate Study, North Carolina State University at Raleigh, East Carolina University

W. CALVIN DICKINSON, (1961), *Social Science, Chairman, Department of Social Science*

B.A., M.A., Baylor University
Ph.D., University of North Carolina at Chapel Hill

PATRICIA B. EDWARDS, (1961), *Business*

B.S., M.A., Appalachian State University

DEATON F. FAUCETTE, (1965), *Science*

B.S., Longwood College
M.A., Converse College
Additional Graduate Study, Louisiana Polytechnic Institute, University of Utah

JAMES G. GARRISON, (1959), *Physical Education, Chairman Department of Physical Education*

A.A., Gardner-Webb College
B.A., Western Carolina University
M.A., East Carolina University
Additional Graduate Study, University of North Carolina at Chapel Hill

HERMAN W. GATEWOOD, (1963), *Graphic Arts*

Attended Danville Technical Institute
Graphic Arts Diploma, Additional Study, Chowan College

SAMUEL B. GREEN, (1968), *Physical Education*

B.S., M.A., Wake Forest University

BERNICE KELLY HARRIS, (1963), *Distinguished Professor, Creative Writing*

B.A., Meredith College
Graduate Study, University of North Carolina at Chapel Hill
Litt.D., Wake Forest University
Litt.D., University of North Carolina at Greensboro
North Carolina Award in Literature

GERALDINE L. HARRIS, (1966), *Assistant to the Librarian*

B.S., Additional Study, East Carolina University

JOHN P. HARRIS, (1964), *Science*

A.A., Louisburg College
B.S., M.A., East Carolina University
Additional Graduate Study, Worcester Polytechnic Institute, North Carolina State University, University of North Carolina at Chapel Hill

ANN LONG HARTER, (1964), *Librarian*

A.B., University of Kentucky
M.A., University of Kentucky
Additional Graduate Study, University of Florida

JERRY LEE HAWKINS, (1958), *Physical Education*

A.A., Gardner-Webb College
B.S., M.A., Western Carolina University
Additional Graduate Study, East Carolina University, University of North Carolina at Chapel Hill, University of Michigan

GEORGE L. HAZELTON, (1966), *Science*

B.S., East Carolina University
M.A., Wake Forest University
Additional Graduate Study, West Virginia University, North Carolina State University at Raleigh

CHARLES A. HELMS, (1961), *Business*

B.S., M.A., Appalachian State University
Additional Graduate Study, University of Missouri, University of South Carolina, Georgia State College, University of North Carolina at Greensboro

MALCOLM JONES, (1968), *Graphic Arts, Chairman, Department of Graphic Arts*

B.J., University of Missouri

MARY ANNETTE JORDAN, (1966), *Mathematics*

B.A., Furman University
M.A., University of South Carolina
Additional Graduate Study, North Carolina State University at Raleigh

JEAN F. KING, (1964), *English*

B.A., M.A., West Virginia University
Additional Graduate Study, University of North Carolina at Chapel Hill, University of Chicago

REBECCAH ANN KINNAMON, (1967), *English*

B.A., Maryville College
M.A., University of North Carolina at Greensboro

EDITH LARSON, (1965), *English, Drama*

B.A., University of Illinois
M.A., University of North Carolina at Chapel Hill

MARY R. LAWRENCE, (1964), *Music*

B.A., Meredith College
M.A., East Carolina University

SYLVIA H. LIVERMAN, (1964), *Business*

B.S., M.A., East Carolina University

WILLIAM I. MARABLE, (1956), *English, Languages*

B.A., College of William and Mary
M.A., University of Virginia
Additional Graduate Study, Duke University

WILLIAM P. McCRAW, (1963), *Physical Education*
B.S., Old Dominion College
M.A., Additional Graduate Study, University of North Carolina at Chapel Hill
Additional Graduate Study, University of Georgia, College of William and Mary

DAISY LOU MIXON, (1951), *Religion, Chairman, Department of Religion*
B.A., Winthrop College
B.R.E., M.R.E., Southern Baptist Theological Seminary
Additional Graduate Study, New York University, Union Theological Seminary

ROBERT G. MULDER, JR., (1965), *English*
A.A., Chowan College
B.S., M.A., East Carolina University
Additional Graduate Study, University of North Carolina at Chapel Hill, University of Richmond, University of Mississippi

DARRELL HATFIELD NICHOLSON, (1968) *Registrar, English*
B.A., University of Illinois
M.S., Southern Illinois University
M.A., University of Louisville

ALMIRA H. OCKERMAN, (1964), *Nursing, Chairman, Department of Nursing*
B.S., M.N.A., University of Minnesota
Additional Graduate Study, Washington University, New York University

CHARLES L. PAUL, (1963), *Social Science*
A.A., Chowan College
B.A., Carson-Newman College
B.D., Southeastern Baptist Theological Seminary
M.A., East Carolina University
Additional Graduate Study, University of North Carolina at Chapel Hill, East Carolina University

LARRY H. PEARCE, (1968), *Social Science*
B.A., Mercer University
M.A., University of Virginia

ELLA J. PIERCE, (1965), *English, Chairman, Department of English*
B.A., Meredith College
B.M.T., Southern Baptist Theological Seminary
M.A., Ph.D., Cornell University
Additional Graduate Study, Columbia University, Harvard University

RACHEL N. PITTMAN, (1966), *Business, History*

B.A., University of North Carolina at Greensboro
M.A., Columbia University
Additional Graduate Study, North Carolina State University at Raleigh

RICHARD N. PLAUGHER, (1968), *Science*

B.S., Campbell College
M.A., Appalachain State University

ELMER C. POWELL, (1965),*Science, Chairman, Department of Science and Mathematics*

B.S., M.S., Additional Graduate Study, University of North Carolina at Chapel Hill
Additional Graduate Study, Emory University

ROWLAND S. PRUETTE, (1967), *Religion*

B.A., Wake Forest University
B.D., M.A., Duke University
Additional Graduate Study, Union Theological Seminary

FRANK READY(1968), *Mathematics*

B.S., M.S.Ed., Northwestern State College of Louisiana
Additional Graduate Study, University of Southern Louisiana

THOMAS E. RUFFIN, JR., (1957), *Business, Chairman, Department of Business*

B.S., M.A., East Carolina University
Additional Graduate Study, Northwestern University

HATTIE ELIZABETH RUSSELL, (1965), *Business*

B.S., Concord College
M.Ed., Virginia Polytechnic Institute
Additional Graduate Study, University of Tennessee, Georgia State College

CAROL S. SEXTON, (1966), *Assistant to the Librarian*

A.A., Lees-McRae Junior College
B.A., North Carolina Wesleyan College
Graduate Study, University of North Carolina at Chapel Hill

WARREN G. SEXTON, (1959), *Social Science*

A.A., Lees-McRae Junior College
B.S., M.A., Appalachian State University
Additional Graduate Study, University of North Carolina at Chapel Hill

CARL H. SIMMONS, (1963), *Mathematics*

B.S., Union University
M.A., West Virginia University
Additional Graduate Study, East Carolina University

WILLIAM B. SOWELL, (1955), *Graphic Arts*
A.A., Diploma in Graphic Arts, Chowan College
Additional Study, East Carolina University

CHARLES P. STEVENS, (1967), *Graphic Arts*
Diploma in Graphic Arts, Chowan College
B.S., Arkansas State University
Additional Study, East Carolina University

CLAUDIA M. STORMINGER, (1968), *English*
B.A., M.A., Old Dominion College

SARAH B. TANKARD, (1965), *Nursing*
B.S., Radford College
B.S.N., Medical College of Virginia
Additional Graduate Study, Virginia Commonwealth University

HARGUS TAYLOR, (1963), *Chaplain, Religion*
A.A., Cumberland Junior College
B.A., Carson-Newman College
B.D., Th.D., Southern Baptist Theological Seminary

A. PAUL THOMPSON, (1964), *Social Science, Dean of Student Affairs*
B.A., William Jewell College
B.D., Crozer Theological Seminary
M.Ed., Additional Graduate Study, University of Virginia

GILBERT ALLEN TRIPP, JR., (1967), *Science*
B.S., Campbell College
M.A., East Carolina University
Additional Graduate Study, Converse College

SAMMIE SUE WADE, (1968), *English*
B.A., Frederick College
M.A., Florida State University
Additional Graduate Study,University of Virginia

DOROTHY A. WALLACE, (1965), *Business*
B.S., Radford College
M.S., Virginia Polytechnic Institute
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17 Fairfax Cir.
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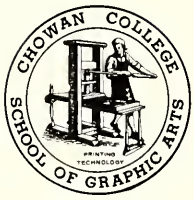

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